

Mandan Park District  
Board of Minutes  
March 11, 2013

The Board of Park Commissioners duly met in regular session on Monday March 11, 2013 at Mandan City Hall. Those present were President Arenz, Commissioners Allan, Keller, Knoll and Legal Counsel Arlen Ruff. Vice President Porter was not present.

President Arenz called the meeting to order at approximately 5:30pm, CDT. President Arenz asked if there were any changes to the agenda. No changes were made. He then asked for approval on the minutes from the February 11, 2013 regular meeting & special meeting. A motion was given by Commissioner Knoll & seconded by Commissioner Keller, to approve the minutes as stated. The motion carried the approval of the board.

Unfinished business #1: Update on All Seasons Arena master plan study. Director Higlin stated that we are reviewing all options where the best spot would be to potentially locate an addition to the existing facility or new arena if necessary funding is secured. All of this is just discussion. Cost estimates of possible scenarios are forthcoming.

Unfinished business #2a: PWGC irrigation renovation Project. They are delivering equipment (bulldozers, trenchers, etc.) next week sometime. Then on March 25<sup>th</sup> the three lead foremen of the project along with the owner of the company will be on site to set up their trailer offices. From there just waiting on weather to start doing some trenching. They should finish right on time if not a little early. Introduction of the full time golf course employees are Garret Schultz the golf superintendent, Tony Kalvoda the mechanic at the golf course, and Allan Morris during the winter helps Tony at PW with maintenance and snow removal, in the summer he over sees the Mandan Municipal Golf Course.

Unfinished business #2b: Softball multi-purpose building. Construction is underway, the roof is on, the frame work is up and waiting for doors to come in. As soon as the doors are in the interior will be heated and the concrete floors poured. It should be done by McQuade's.

New Business #1: The new buyer is still interested in working with our offer for the YMCA partnership. All partners involved are still committed. We are planning on being land owners only and do not own the building or the operation of the facility. We are waiting on commitment to move forward with the project within reason as far as money and other things go.

New Business #2: Rough draft of the living tree donation program. Plaques will not be placed on the actual living tree, but on a tree plaque that will be on the walls at the Park District Office and/or Prairie West Golf Course.

New Business #3: Gaye Niemiller presented the board asking for clarification on the interest rate for the education assistance program. She asked that the interest to begin accruing at the time of signing the promissory note. The interest only comes into play when the employee leaves employment or the program. It will adjust according to current rates rather than have it re-approved by the board every year. Commissioner Knoll made a motion to approve, seconded by Commissioner Keller, motion passed.

New Business #4: Gaye Niemiller presented the board for approval for the semi-annual pledge of securities from Starion, Wells Fargo & Dakota Community Bank. Commissioner Keller made a motion to approve, seconded by Commissioner Allan, motion passed.

New Business #5: Introduction of Golf staff was done directly after unfinished business #2a.

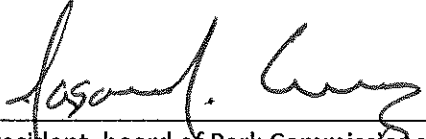
Staff & Commissioner Reports: Director Higlin did not have anything new to report at this time. Gaye Niemiller is looking into hiring an accounting intern for this summer. Reid Katzung is also hiring seasonal workers for the waterpark. He is looking at needing around 90 people for the summer and is in the process of hiring and interviewing. Mike Zerr stated the little league lights are down along with trees around the baseball complex. Dave Frueh noted that the summer program registrations are about to start and the spring programs are up and running. Brad Olson did not have anything new to report at this time.

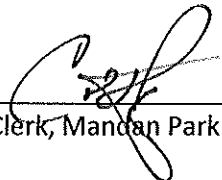
The next agenda item was approval of the monthly bills, a motion by Commissioner Knoll, seconded by Commissioner Keller. Roll call vote was taken with all commissioners voting yes. Motion passes.

38062	FLEX ONE	\$482.79
38063	WASHINGTON NATIONAL INS CO	\$14.60
38064	CHARLOTTE KITZAN	\$60.00
38065	ASSOCIATED SUPPLY CO INC	\$580.26
38066	BASIN TELECOMMUNICATIONS	\$19.95
38067	BROWN AND SAENGER	\$59.69
38068	C S DOORS INC	\$7,032.01
38069	CITY OF MANDAN	\$2,059.00
38070	DAKOTA MAILING	\$107.38
38071	ELECTRO WATCHMAN INC	\$696.44
38072	FARGO AM LEGION BASEBALL	\$300.00
38073	FARGO BABE RUTH LEAGUE INC	\$200.00
38074	FIRESIDE OFFICE SOLUTIONS	\$554.00
38075	FORWARD, ANDREW	\$20.00
38076	JAMES GABLE	\$220.00
38077	INDIGO SIGNWORKS INC	\$1,062.00
38078	KELSCH KELSCH RUFF & KRANDA	\$858.50
38079	LILLIS ELECTRIC INC	\$1,137.40
38080	MAGIC CITY YOUTH BASEBALL	\$300.00
38081	MANDAN PUBLIC SCHOOLS	\$30.00
38082	JEFF & BETH MARTIN	\$80.00
38083	MARK & TINA MITTELSTEADT	\$200.00
38084	MONTANA DAKOTA UTILITIES	\$2,391.88
38085	NATIONAL PEN	\$550.46
38086	WORKFORCE SAFETY &	\$11,257.82
38087	NDACO RESOURCES GROUP	\$915.85
38088	PHOENIX CONSTRUCTION	\$21,600.00
38089	PLUNKETTS PEST CONTROL	\$151.42
38090	R K ELECTRIC	\$439.55

38091	RICOH PROD PRINT SOLUTIONS	\$203.50
38092	MARLENE TVEITO	\$35.00
38093	VANCO SERVICES, LLC	\$45.50
38094	WASTE MANAGEMENT OF ND	\$821.93
38095	ARMOR INTERACTIVE	\$35.00
58368	BERCIER, MICHAEL J	\$206.86
Payroll total for 3/1/13		\$42,749.56
Payroll total for 3/15/13		\$41,754.22
Payroll total for 3/29/13		\$42,061.43
US BANK		\$12,460.25

A Motion to adjourn the meeting at approximately 6:30PM CDT was given by Commissioner Allan, seconded by Commissioner Keller.

  
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 President, board of Park Commissioners

  
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 Clerk, Mandan Park District