

## **Mandan Park District**

### **Sales Tax Committee**

#### **Meeting Minutes**

July 16, 2014 6:30am City Hall

#### Committee Attendees:

- City of Mandan: Mayor Van Beek and City Administrator Jim Neubauer
- Mandan Public Schools: School Board Member Sheldon Wolf and Superintendent Mike Bitz
- Mandan Park District: President Jason Arenz and Director Cole Higlin

Others: Ellen Huber; Business Development, Kelly Churchill; Marketing Specialist Mandan Park District

Discussion was held on the direction and expectations of this committee.

The role of the sales tax committee is to assist the Park District with the following:

- Develop a scope of potential projects
- Recommend a total package construction cost
- Recommend locations of potential projects
- Assist with presentations for public meetings
- Recommend ballot language and timeline for special election

It was recommended that each entity create an invite list of 10 people to attend the Facility Focus Group on August 13, 2014. The invite list needs to be sent to Kelly Churchill by July 22 and the invitation will be sent to invitees on July 30, 2014.

Director Higlin discussed a potential timeline:

- August-September: Finalize Projects/Public Meetings
- October: make final recommendations
- November: Park Board approve
- December: City Commission approve to place on ballot
- January – March: Design/cost estimates
- April – May: Educate through public meetings
- June: hold election for ½ cent sales tax

Our next meeting is scheduled for August 6, 2014 at 6:30am at city hall.

The meeting adjourned at 8:10am.