

Mandan Park District  
Board of Minutes  
July 14, 2014

The Board of Park Commissioners duly met in regular session on Monday, July 14 at Mandan City Hall. Those present were President Arenz, Vice President Knoll, Commissioners Keller, Allan, and Hatzenbuhler.

President Arenz called the meeting to order at approximately 4:30pm, CDT. President Arenz asked for approval of the minutes for June 9, 2014 regular meeting; a motion was made by Commissioner Allan, seconded by Commissioner Keller, motion passes.

**New Business #1:** Director Higlin, requested approval to advertise for the Aqua Play Structure at Raging Rivers. Bids would be for replacement of kiddie pool structure and new heater, refurbishing all four slides, and paint lazy river and kiddie pool. Bid opening is scheduled for August 4, at 2pm. Motion made by Vice President Knoll, seconded by Commissioner Allan, motion passes.

**New Business #2:** Director Higlin, updated the board on the sales tax committee. The next meeting is scheduled for August 6 at 6:30am. A Facility Focus Group is scheduled for August 13, 6:30pm at the Mandan Middle School. City, School, and Parks will select ten people to participate in an interactive process.

**New Business #3:** Director Higlin, received a request from Century Link for right of way easement. Attorney Ruff referenced the easement is not only telecommunication but also includes gas facilities. President Arenz requested that we research this matter further and place it on the agenda for next month.

**Staff Reports:**

Accounting Manager; Heide Delorme, provided an overview of financial funds.

Raging Rivers Manager; Kara Haff, gives an update of the waterpark. She mentions they were open 21 days in June with 14 of the days being considered profitable. She also mentions a new employee, Kelly Churchill, who has been helping with both Raging Rivers and the Aquatic Center. Haff is pleased with the amount of new members at the Aquatic Center.

Park Superintendent; Mike Zerr is preparing for the multiple baseball/softball tournaments that are coming up.

Golf Operations Manager; Brad Olson mentions a previous tournament where the best golfers in the state were very much pleased with the course and the experience they had.

**Commissioner Report:** President Arenz praised Mike Zerr and Dave Frueh for keeping up with the baseball/softball complex and is very pleased with the upkeep of it.

**Authorize payment of the monthly bills:** A motion by Vice President Knoll, seconded by Commissioner Keller, motion passes.

**11000 STARION FINANCIAL**

Paid Chk# 039102	ACE HARDWARE INC	7/15/2014	\$107.88	PAINT
Paid Chk# 039103	ASSOCIATED SUPPLY CO INC	7/15/2014	\$3,799.75	water valve
Paid Chk# 039104	BAUER CONCRETE INC	7/15/2014	\$13,800.00	remove concrete ASA
Paid Chk# 039105	BIRDHORSE, ROB	7/15/2014	\$496.02	COACHING EXPENSES REIMBR
Paid Chk# 039106	BISMARCK-MANDAN CVB	7/15/2014	\$30.00	ANNUAL MEETING LUNCHEON
Paid Chk# 039107	BROWN AND SAENGER	7/15/2014	\$507.22	SUPPLIES
Paid Chk# 039108	BRYAN ROCK PRODUCTS INC	7/15/2014	\$11,675.44	RED BALL DIAMOND
Paid Chk# 039109	C & H GLASS COMPANY	7/15/2014	\$160.00	install customers parts on fro
Paid Chk# 039110	CASS-CLAY CREAMERY (KEMPS	7/15/2014	\$1,587.28	MILK
Paid Chk# 039111	CASTLE BRANCH INC	7/15/2014	\$2,360.00	employment screening
Paid Chk# 039112	CENTURY LINK	7/15/2014	\$140.60	phone services
Paid Chk# 039113	D & E SUPPLY COMPANY	7/15/2014	\$0.00	dispenser
Paid Chk# 039114	D & F TELEPHONE	7/15/2014	\$40.00	service
Paid Chk# 039115	DAKOTA ANALYTICAL	7/15/2014	\$485.00	nutrient analysis
Paid Chk# 039116	DAKOTA REFRIGERATION	7/15/2014	\$295.00	REPAIRS TO FREEZER/FRIDGES
Paid Chk# 039117	DAKOTA SCREEN ARTS INC	7/15/2014	\$2,317.90	shirts
Paid Chk# 039118	DIRECT MED	7/15/2014	\$567.31	SUPPLIES
Paid Chk# 039119	DIRK PLUMBING & HEATING INC	7/15/2014	\$868.56	WORK ON BASEBALL FIELD
Paid Chk# 039120	ERHARDT, CARALEE	7/15/2014	\$200.00	smac too much for her daughter
Paid Chk# 039121	ROSS & MELISSA FROHLICH	7/15/2014	\$50.00	mac overpayment
Paid Chk# 039122	DAVE FRUEH	7/15/2014	\$30.00	senior games
Paid Chk# 039123	GOVERNMENT FINANCE	7/15/2014	\$50.00	renewal 9/1/14-8/31/15
Paid Chk# 039124	GREAT PLAINS SECURITY	7/15/2014	\$240.00	monitoring electronic
Paid Chk# 039125	HARLOWS BUS SALES	7/15/2014	\$503.99	repair
Paid Chk# 039126	HARM, JACKIE	7/15/2014	\$373.92	pizza corner fundraiser
Paid Chk# 039127	JENNIFER HARRINGTON	7/15/2014	\$50.00	refund mac
Paid Chk# 039128	HAWKINS INC	7/15/2014	\$5,395.51	pool supplies
Paid Chk# 039129	HEWLETT-PACKARD COMPANY	7/15/2014	\$678.00	coles computer
Paid Chk# 039130	DAMIAN & SARAH HUETTL	7/15/2014	\$150.00	reimburse for baseball
Paid Chk# 039131	I GEAR	7/15/2014	\$5,429.00	caps
Paid Chk# 039132	IMAGE PRINTING INC	7/15/2014	\$235.55	name tags
Paid Chk# 039133	INDOOR SERVICES	7/15/2014	\$3,612.00	june charges
Paid Chk# 039134	INFORMATION TECHNOLOGY	7/15/2014	\$7.70	user fees
Paid Chk# 039135	J & S SANITATION SERVICE	7/15/2014	\$150.00	toilet rental
Paid Chk# 039136	JLG ARCHITECTS	7/15/2014	\$5,528.49	asa consulting of compressor
Paid Chk# 039137	JOHNSON, ANDREA	7/15/2014	\$25.00	refund mac
Paid Chk# 039138	REID KATZUNG	7/15/2014	\$8.99	splitter for music amp
Paid Chk# 039139	KBYM	7/15/2014	\$720.00	advertising
Paid Chk# 039140	KXMC	7/15/2014	\$2,420.00	advertising
Paid Chk# 039141	LILLIS ELECTRIC INC	7/15/2014	\$1,540.55	repair
Paid Chk# 039142	MAHLUM GOODHART, INC	7/15/2014	\$7,425.00	2013 audit
Paid Chk# 039143	MANDAN PUBLIC SCHOOLS	7/15/2014	\$78,158.00	pool agreement
Paid Chk# 039144	MTI DISTRIBUTING INC	7/15/2014	\$333.93	repairs
Paid Chk# 039145	ND BABE RUTH - WAYNE BEYERS	7/15/2014	\$770.00	cal ripken host
Paid Chk# 039146	NORTH DAKOTA LEAGUE OF	7/15/2014	\$552.00	membership dues
Paid Chk# 039147	NDACO RESOURCES GROUP	7/15/2014	\$2,473.93	fix andreas computer/install T
Paid Chk# 039148	NORTHERN TROPHY &	7/15/2014	\$2,061.35	baseball medals
Paid Chk# 039149	PEPSI BEVERAGES COMPANY	7/15/2014	\$16,141.09	pop
Paid Chk# 039150	PURCHASE POWER	7/15/2014	\$270.99	postage
Paid Chk# 039151	PITNEY BOWES	7/15/2014	\$126.42	2nd quarter postage
Paid Chk# 039152	PLUNKETTS PEST CONTROL	7/15/2014	\$185.60	insect light trap
Paid Chk# 039153	POSTAGEINK.COM	7/15/2014	\$62.91	ink cartridges
Paid Chk# 039154	PREBLE MEDICAL SERVICES INC	7/15/2014	\$50.00	nikke spcimen id
Paid Chk# 039155	ROTO ROOTER SEWER & DRAIN	7/15/2014	\$500.00	kiwanis park
Paid Chk# 039156	SAUVAGEAU, BRAD & GENIE	7/15/2014	\$25.00	mac deposit refund
Paid Chk# 039157	SEED CONNECTION	7/15/2014	\$672.00	case of seeds
Paid Chk# 039158	SIGN PRO	7/15/2014	\$175.00	security sings
Paid Chk# 039159	SPIFFY BIFFS	7/15/2014	\$86.00	unit rental
Paid Chk# 039160	SPOT A POT INC	7/15/2014	\$85.00	28 day rental
Paid Chk# 039161	ST. ALEXIUS MEDICAL CENTER	7/15/2014	\$250.00	2nd qtr eap fees
Paid Chk# 039162	STRATA CORPORATION	7/15/2014	\$1,966.50	psi air entrained
Paid Chk# 039163	THOMAS, DREW	7/15/2014	\$633.83	coaching reimb
Paid Chk# 039164	TOWNSQUARE-BISMARCK	7/15/2014	\$1,298.00	advertising
Paid Chk# 039165	UNIVERSAL ATHLETIC SERVICE	7/15/2014	\$641.27	helmet
Paid Chk# 039166	US FOOD SERVICES INC	7/15/2014	\$15,704.76	food supply
Paid Chk# 039167	VANCO SERVICES, LLC	7/15/2014	\$52.50	monthly fee
Paid Chk# 039168	VSA NORTH DAKOTA	7/15/2014	\$1,860.00	art class payment

**Total Checks**            \$199,197.74

7/03/14 Payroll	\$99,214.54
7/18/14 Payroll	\$93,391.66
US Bank	\$50,801.89

Next upcoming regular meeting will be August 11, 2014.

Motion to adjourn the meeting at approximately 4:55pm motion by Commissioner Keller and seconded by Commissioner Allan.

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Jason Arenz  
President, Board of Park Commissioners

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Cole Higlin  
Clerk, Mandan Park District