

Mandan Park District  
Board of Minutes  
March 10, 2014

The Board of Park Commissioners duly met in regular session on Monday, March 10 at Mandan City Hall. Those present were President Arenz, Vice President Porter, Commissioners Keller, Knoll, and Allan and Legal Counsel Ruff.

President Arenz called the meeting to order at approximately 4:30pm, CDT. President Arenz asked for approval of the minutes for March 10 regular meeting; A motion was made by Commissioner Knoll, seconded by Commissioner Allan. A roll call was taken, all voting yes, motion passes.

**Unfinished Business # 1:** Director Higlin requested approval to utilize the Mandan Aquatic Center long term maintenance fund. The balance sits at \$61,565 and the repairs to the water heaters will cost \$54,750. The school district had approved this item and requires the Park Commissioner to also approve expending these funds. Motion by Commissioner Keller and seconded by Commissioner Knoll; roll call vote, motion passes.

**New Business #1:** Accounting Manager; Heide Delorme requested approval to advertise for a new Accounting Technician. Prior to 2013 accounting department had three employees and went to two full time employees with two interns for the summer. It is recommended to go back to three full time people in the accounting department. Motion by Vice President Porter and seconded by Commissioner Keller; roll call vote, motion passes.

**New Business #2:** Director Higlin presented the last six months of discussions with the Mandan Hockey Club about exploring the idea of a second sheet of ice in Mandan. The preliminary estimates for a second sheet of ice are \$5 million. Representing on behalf of the Mandan Hockey Club, Jamie Fleck and Rich Garmin appeared before the board to request funding from the Mandan Park District for \$1.5 million. Mrs. Fleck discussed the need to increase ice time availability for the youth along with eliminating the need for late night practices. Commissioner Allan asked if they researched alternative building structures similar to a Sprung Structure. Mr. Garmin explained that they are about a 20% cost savings, but the difficult the hockey club has had is getting financing for this type of structure. Commissioner Knoll discussed potential areas that this could be constructed. Director Higlin stated the area south of Raging Rivers has been set aside for a future Recreation Center that allows for future expansion. The 47 acres to the north will require, water, sewer, and site work which won't be available for a minimum of 5 years. Attorney Ruff stated that the school can have the current building and build a new ice arena with the ability to expand for two sheets. The current rink doesn't allow for expansion. Commissioner Keller asked if the hockey club could financially afford ice rental and debt for both ice arenas. Mrs. Fleck stated that the hockey club could handle ice rent for two arenas. President Arenz has concerns over allocating \$700,000 to repair the refrigeration unit that will benefit the hockey club and then contribute another \$1 million towards a new arena with new additional operations responsibility. In order to make the project happen, we need to determine how the \$3 million short fall will be addressed. If the hockey club would secure the financing we would be more willing to participate. Vice President Porter requested that the Mandan Hockey Club needs to decide who will be the lead on the project regarding structure

and financing, and location. We need to be cognitive of infrastructure cost through a special assessment which could be in excess of \$1 million. The last item is that the Park District cannot afford two sheets of the ice and talk to the school district to take over ownership of the current arena. Mrs. Fleck said that the hockey club would be willing to take the lead and handle the financing for the project.

**New Business # 3:** Director Higlin presented the 2013 Annual District Report. No action was taken.

Staff Reports: No reports

Commissioner Reports. – No reports.

Authorize payment of the monthly bills. A motion by Commissioner Keller, seconded by Commissioner Allan, motion passes.

038857	ARMOR INTERACTIVE	\$ 35.00
038858	BROWN AND SAENGER	\$ 548.62
038859	BULLINGER TREE SERVICE	\$ 9,800.00
038860	CASTLE BRANCH INC	\$ 228.00
038861	DAKOTA DUSTEX INC	\$ 43.00
038862	DIRK PLUMBING & HEATING INC	\$ 380.00
038863	ELECTRO WATCHMAN INC	\$ 715.94
038864	FARGO BABE RUTH LEAGUE INC	\$ 1,200.00
038865	HORNUNGS	\$ 557.45
038866	INFORMATION TECHNOLOGY	\$ 30.80
038867	JOHNSON HEALTH TECH	\$ 5,631.00
038868	TONY KALVODA	\$ 87.00
038869	KELSCH KELSCH RUFF & KRANZ	\$ 163.00
038870	MAGIC CITY YOUTH BASEBALL	\$ 1,050.00
038871	MANDAN PUBLIC SCHOOLS	\$ 23,868.66
038872	AL MORRIS	\$ 72.00
038873	MTI DISTRIBUTING INC	\$ 62,774.63
038874	NORTH DAKOTA LIVING	\$ 1,325.00
038875	NIHCA	\$ 366.90
038876	NORTHERN TROPHY & PROMOTION	\$ 489.59
033877	PETTY CASH	\$ 100.00
033878	PURCHASE POWER	\$ 620.99
038879	PITNEY BOWES	\$ 126.42
038880	POINT CPA	\$ 2,352.00
038881	PREBLE MEDICAL SERVICES	\$ 225.00
038882	PRECISION SMALL ENGINE	\$ 490.66
038883	SCHEELS	\$ 2,649.00
038884	GARRETT SCHULTZ	\$ 42.00
038885	STARION INSURANCE	\$ 250.00
038886	SUPERIOR TECH PRODUCTS	\$ 17,992.45
038887	SURE SHRED	\$ 106.50

038888	THOMSON, REBECCA	\$ 59.67
038889	TOWNSQUARE-BISMARCK	\$ 970.95
038890	TURFWERKS	\$ 34,299.00
038891	VANCO SERVICES, INC.	\$ 18.00
038892	WOODMANSEES OFFICE SUPPLY	\$ 770.00
PAYROLL	3-14	\$ 47,106.33
PAYROLL	3-28	\$ 48,054.15
US BANK		\$ 15,257.05

Next upcoming regular meeting will be April 14, 2014 at 4:30 pm at City Hall.

A Motion to adjourn the meeting at approximately 5:40 pm was made by Commissioner Keller and seconded by Commissioner Allan.

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Jason Arenz  
President, Board of Park Commissioners

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Cole Higlin  
Clerk, Mandan Park District