

Mandan Park District
Board Meeting Minutes
April 13, 2015

The Board of Park Commissioners duly met in regular session on Monday, March 9th, 2015 at Mandan City Hall. Those present were President Arenz, Vice President Knoll, Commissioner Keller, Commissioner Allan and Commissioner Hatzenbuhler.

President Arenz called the meeting to order at approximately 5:30 pm, CDT. President Arenz asked for approval of the minutes for March 9th, 2015 regular meeting and April 2, 2015 special meeting. Motion was made by Vice President Knoll, seconded by Commissioner Allan, motion passes.

Old Business #1: Cara Weigel, from the Girl Scout group, gave a presentation on the upgrades that are going to happen at the Dog Park. She met with Cole Higlin and leaders of Mandan to revise the Dog Park.

Cara is suggesting an obstacle course with many features such as a tunnel and hoops. The starting date of the course is set for April 18, 2015 and the Grand Opening for June 27, 2015. The projected cost will be \$650 to \$800 to build it.

Old Business #2: Director Higlin updated the board on the financial status of the Playground. The donations so far total \$421,000.00 plus \$100,000.00 contribution from the Park District. Within that dollar amount we have donated labor from Glass Construction and reduced concrete from Knife River. Actual cash in donations is \$390,000.00. We are continuing to receive donations as the project starts with the construction. Cole also informed the board that additional expenses in the amount of \$40,000 for donor sign and engineering fees.

Kevin, from JLG Architects, gave an update on the bids for the project. Kevin went over the spreadsheet and the bids stayed under \$400,000.00. There were 7 general contractors with 3 returned bids; mechanical had 6 and 6 returned bids; and electrical had 3 and 3 returned bids. The low bidders were Dakota West, Dirk Plumbing & Heating, and Electrical Systems. Kevin assured that each contractor was fully informed of all information for the project. Kevin also informed the board that there was construction contingency of 5% of that \$400,000.00 budget just for any unforeseen conditions. Budget came in at \$392,750.00 with bids and contingencies. Knife River agreed to give us 350 yards of concrete at cost and Glass Construction will do the installation associated with the playground. Motion was made by Vice President Knoll to accept the bids submitted and recommended alternatives of No.1 Metal Roof for \$14,750.00, No.2 Interior Wood for \$10,400.00 and No. 4 Column outside for \$850.00. It was seconded by Commissioner Keller, motion passes.

Old Business #3: Heide Delorme, Accounting Manager, reported the Refinancing Revenue Bond with Raging Rivers is put on hold. The US Government has reached its debt limit. Heide will inform the board when the Treasury says it can be done by the securities or May 1st, 2016 when the bonds are callable.

Old Business #4: Heide Delorme also reported on the 2014 audit timeline:

- a. February – Sent confirmation to auditors
- b. March – Downloaded all the files
- c. April – Onsite visit
- d. May – Formal audit report

- e. June – Present the report to the board

Parks Department Update: Mike Zerr reported on the progress at Eagles Park. There is temporary power due to the ground still frozen at this time. The bathroom has been torn down. KLJ set stakes for the ground work. The skating rink is gone and now getting ready for the playground equipment to be delivered and installed. Mike expects to be done by the middle of July.

Recreation/Facilities Department Update: Dave Frueh updated on the progress of the youth complex. The concrete is finished by BDS Concrete and also donated the labor for the project. Cost estimates to finish the project is \$57,009.00 if seeding the grass after the season is over and \$10,000.00 to sod. This puts the project over budget and needs to be amended if approved by the board. Motion was made by Commissioner Keller to amend the budget by \$17,009.00 to finish it. Motion denied. Motion made by Commissioner Allan to approve \$57,000.00 to seed after the season, seconded by Commissioner Hatzenbuhler, motion passes.

Golf Department: Brad Olson updated on the upcoming enhancements. At the Mandan Golf Course, cart paths have been done thru the years. Brad has received recycled asphalt from Bowers Excavating for this project. There are a few holes left and the entire course will be done. Another project being done is the replacing of trees. Brad moved tables, chairs, and the big screen TV from Prairie West. At Prairie West Golf Course, every 3 years, new rental push carts are purchased. A newly remodeled lounge has changed the inside of the Clubhouse. Masters Special Golf Tournament was held and was a big success with many compliments of all the updates. The golf course will be adding trees around the practice facility. This summer there will be a flagpole put up with flowers planted around it and also displaying old farm machinery, especially a wheel barrow donated by a resident of the town.

Raging Rivers/Marketing Department: Kara Haff, Raging Rivers Manager, presented a slideshow of the remodeling that is going at the waterpark. The old deck on the outside of the park building was removed and replaced; lobby is repainted; remodeled old lobby space and added a wall to separate the kitchen area from the lobby of Raging Rivers; added new countertops in the kitchen; replaced counter outside the kitchen with a new stainless steel countertop which is more weather resistant. On May 24th the new play package should be finished in the waterpark. Dakota Caulking is finishing caulking and will be ready for the river to be painted. Staining is getting started for the fencing and the waterpark. New lockers were ordered for the bath houses. Getting staff crew ready to paint, hiring workers for the summer, and getting lots of events booked. Plans for the opening of Raging Rivers are set for May 29th, 2015.

Authorize payment of the monthly bills: A motion by Commissioner Knoll, seconded by Commissioner Allan; motion passes.

April 2015

Name	Check Date	Check Amt	
11000 STARION FINANCIAL			
Paid Chk# 039642	ACTION SPORTS INC	4/14/2015	\$9,364.99 POLARIS-RANGE PICKER
Paid Chk# 039643	AGENCY MABU	4/14/2015	\$649.69 WEBSITE UPGRADES
Paid Chk# 039644	ASSOCIATED POOL BUILDERS	4/14/2015	\$135,000.00 CURRENT PAYMENT DUE rr
Paid Chk# 039645	BISMARCK PUBLIC SCHOOL	4/14/2015	\$20.00 FRIDAY FLIER-SCHOOL BULLETIN
Paid Chk# 039646	BISMARCK-MANDAN CVB	4/14/2015	\$30.00 CVB ANNUAL MEETING
Paid Chk# 039647	BROWN AND SAENGER	4/14/2015	\$206.75 admin recvd supplies
Paid Chk# 039648	CASTLE BRANCH INC	4/14/2015	\$1,646.00 employment screening
Paid Chk# 039649	CORPORATE CLEAN, LLC	4/14/2015	\$1,700.00 monthly cleaning
Paid Chk# 039650	D & E SUPPLY COMPANY	4/14/2015	\$113.30 wipes
Paid Chk# 039651	DAKOTA FENCE	4/14/2015	\$4,019.64 install baffle opening
Paid Chk# 039652	DAKOTA REFRIGERATION	4/14/2015	\$161.50 ice rink shut down
Paid Chk# 039653	EASY PICKER GOLF PRODUCTS	4/14/2015	\$5,186.53 ranger picker attachments
Paid Chk# 039654	ELECTRO WATCHMAN INC	4/14/2015	\$340.50 key tags
Paid Chk# 039655	NAOMI ERDAHL	4/14/2015	\$89.25 mileage
Paid Chk# 039656	FERGUSON WATERWORKS	4/14/2015	\$81.35 freight
Paid Chk# 039657	JLG ARCHITECTS	4/14/2015	\$10,425.00 warming house-universal playgr
Paid Chk# 039658	KELSCH KELSCH RUFF & KRAND	4/14/2015	\$1,046.00
Paid Chk# 039659	KUPPER CHEVROLET	4/14/2015	\$23,079.50 purchase of MAC van
Paid Chk# 039660	LIBERTY BUSINESS SYSTEMS	4/14/2015	\$478.97 contract overage charge for 12
Paid Chk# 039661	LILLIS ELECTRIC INC	4/14/2015	\$344.40 replaced breaker
Paid Chk# 039662	MANDAN HOCKEY CLUB	4/14/2015	\$497.96 baseball concessions
Paid Chk# 039663	MANDAN LIONS	4/14/2015	\$2,500.00 matching grant award-trailer
Paid Chk# 039664	MANDAN MUNICIPAL LANDFILL	4/14/2015	\$188.45 materials charge
Paid Chk# 039665	MANDAN NEWS	4/14/2015	\$33.00 52 weeks subscription
Paid Chk# 039666	MANDAN PROGRESS	4/14/2015	\$100.00 membership dues april
Paid Chk# 039667	MANDAN PUBLIC SCHOOLS	4/14/2015	\$243.38 activities concession supplies
Paid Chk# 039668	MIRACLE RECREATION	4/14/2015	\$2,300.00 REPLACEMENT PARTS
Paid Chk# 039669	NATIONAL INFORMATION	4/14/2015	\$119.70 MANAGERS TRAINING BOOKS
Paid Chk# 039670	NORTH DAKOTA GOLF	4/14/2015	\$275.00 GHIN FEES-PW
Paid Chk# 039671	NDACO RESOURCES GROUP	4/14/2015	\$4,550.89 NRG BACKUP SERVER
Paid Chk# 039672	NORTHERN TROPHY &	4/14/2015	\$1,148.94 park logo apparel
Paid Chk# 039673	PEPSI BEVERAGES COMPANY	4/14/2015	\$3,883.49 drinks purchase
Paid Chk# 039674	PITNEY BOWES	4/14/2015	\$126.42 rental charges
Paid Chk# 039675	PLUNKETTS PEST CONTROL	4/14/2015	\$159.48 spray for insects and mice
Paid Chk# 039676	PREBLE MEDICAL SERVICES INC	4/14/2015	\$80.00 new employment drug testing
Paid Chk# 039677	ROTO ROOTER SEWER & DRAIN	4/14/2015	\$145.00 all season arena floor drain
Paid Chk# 039678	RUNNINGS SUPPLY INC	4/14/2015	\$3.99 south side toilet repair
Paid Chk# 039679	SEED CONNECTION	4/14/2015	\$201.60 seed cases
Paid Chk# 039680	SOLUTIONS CLEANING	4/14/2015	\$45.46 vacuum bags
Paid Chk# 039681	STARION BOND SERVICES	4/14/2015	\$135,382.50 principal/interest funds
Paid Chk# 039682	STRATA CORPORATION	4/14/2015	\$207.50 sand vb supplies
Paid Chk# 039683	SUN MOUNTAIN SPORTS	4/14/2015	\$2,535.00 rental cart black
Paid Chk# 039684	TERRACON CONSULTANTS	4/14/2015	\$4,750.00 LUMP SUM FOR UNIVERSAL
Paid Chk# 039685	THE PAINTERS INC	4/14/2015	\$2,650.00 TAPE AND TEXTURE WINDOW
Paid Chk# 039686	MARLENE TVEITO	4/14/2015	\$377.90 REIBUREMENT FOR
Paid Chk# 039687	UNIVERSAL ATHLETIC SERVICE	4/14/2015	\$3,055.69 JERSEYS
Paid Chk# 039688	US FOOD SERVICES INC	4/14/2015	\$136.87 FOOD-BASEBALL
Paid Chk# 039689	VANCO SERVICES, LLC	4/14/2015	\$25.00 MONTHLY PROGRAM FEES
		Total Checks	\$359,706.59

4/10/15 Payroll \$45,572.85
 4/24/15 Payroll \$49,059.78

US Bank \$23,632.07

Next upcoming regular meeting will be May 11, 2015 at 4:30 pm at City Hall.

Motion to adjourn the meeting at approximately 6:24 pm motion by Commissioner Keller, and seconded by Commissioner Hatzenbuhler.

Commissioner

Jason Arenz
President, Board of Park

Cole Higlin
Clerk, Mandan Park District