

Mandan Park District
Board Meeting Minutes
June 8, 2015

The Board of Park Commissioners duly met in regular session on Monday, June 8th, 2015 at Mandan City Hall. Those present were President Arenz, Vice President Knoll, Commissioner Keller, Commissioner Allan and Commissioner Hatzenbuhler.

President Arenz called the meeting to order at approximately 5:30 pm, CDT. President Arenz asked for approval of the minutes for May 11, 2015 regular meeting, May 18th and May 29th special meetings. Motion was made by Commissioner Allan, seconded by Commissioner Hatzenbuhler. Motion passes.

Old Business/Administration/Finance:

Heide Delorme, Accounting Manager, introduced Lynnell Rude Ussatis, from Mahlum Goodhart, who reported on the 2014 Audit for Mandan Parks. The company did issue a clean opinion on the financial statements. They also looked at the internal control and compliance and found no compliance items that needed to be reported. The financial statements are included in the report along with the budget comparison. Lanelle also went over the assets and liabilities. These are the main topics in the report and the rest of the information for the audit can be found in the report. Motion was made by Commissioner Keller and seconded by Vice President Knoll to approve the audit report. Motion passes.

Parks Department Update:

Mike Zerr, Park Superintendent, gave an update on the playground, multi-purpose building and concrete. The footings are done and packed in place. They will be adding water and sewer to the building. In about a week, Glass Construction can come in and pour the concrete. The rain has put a delay in progress which has caused a setback of about two weeks in the schedule of completion. Heide Delorme, Accounting Manager, did receive a donation for the playground from the Mandan Teachers which was about \$1,000.00.

Recreation/Facilities Department Update: Dave Frueh, Recreation Manager, reported that all programs are up and running at this time. Track & Field is a big program this year. The first meet is this Wednesday. Summer MAC has 165 kids which is the most ever so far in that program and also has a waiting list.

Golf Department: Brad Olson, Golf Operations Manager, had nothing to report at this time.

Raging Rivers/Marketing Department: Kara Haff, Raging Rivers Manager, reported on the Aqua Play Unit. It was finished by May 30th. Opening season day was on June 1st. There were 95 season pass holders that came on that first day. Kara is working on the database to track how all the coupons are being used. Sales are up from last year which is a great start to the season. Raging Rivers has had great improvements such as the play unit and the new slides with the gel coat which makes them go faster and that is a big hit. Staffing is going well, still in need of more lifeguards, but getting very close to the number that is needed for the season. Selling lots of season passes for Raging Rivers.

Swimming lessons have started at the Aquatic Center. There is a very good turnout of about 120 kids registered and the next session starts tomorrow. Slide the City donations

are \$8,500.00 so far and are hoping for \$10,000.00 or more. There have been about 1000 tickets sold for the event. Kara reported that she will present the financial statement at the July meeting. Movie in the Park is scheduled for the first Friday in October. Kara will post more on Facebook selecting the movie for that night.

Commissioner Reports: Jason Arenz commented on all the positive comments about the golf course. Congratulations to Ann Keller, who is officially married.

Authorize payment of the monthly bills: A motion by Vice President Knoll, seconded by Commissioner Keller; motion passes.

***Check Summary Register©**

June 2015

Name	Check Date	Check Amt	
11000 STARION FINANCIAL			
Paid Chk# 039766 ABRASIVES INC	6/9/2015	\$3,591.71	SAND
Paid Chk# 039767 AGASSIZ MIX	6/9/2015	\$748.00	LONGFELLOW PARK CUSTOM
Paid Chk# 039768 ASSOCIATED POOL BUILDERS WORK O	6/9/2015	\$299,285.10	CURRENT PAYMENT DUE FOR
Paid Chk# 039769 BIS-MAN STOCK CAR	6/9/2015	\$5,500.00	CONCRETE INVOICE
Paid Chk# 039770 BROWN AND SAENGER	6/9/2015	\$308.71	ADMIN SUPPLIES
Paid Chk# 039771 CASTLE BRANCH INC	6/9/2015	\$1,776.00	BACKGROUND CHECKS
Paid Chk# 039772 CENTURY LINK	6/9/2015	\$142.07	MONTHLY CHARGES
Paid Chk# 039773 CORPORATE CLEAN, LLC	6/9/2015	\$1,700.00	MONTHLY CHARGES
Paid Chk# 039774 DAKOTA FENCE	6/9/2015	\$320,000.00	UNIVERSAL PLAYGROUND
Paid Chk# 039775 DAKOTA FIRE STATION	6/9/2015	\$126.75	ANNUAL INSPECTION
Paid Chk# 039776 DAKOTA REFRIGERATION	6/9/2015	\$967.70	REPAIR TO 2DOOR FREEZER
Paid Chk# 039777 DAKOTA SCREEN ARTS INC	6/9/2015	\$232.00	STAFF.COMM SHIRTS
Paid Chk# 039778 DEAN FOODS NORTH CENTRAL	6/9/2015	\$285.87	MILK
Paid Chk# 039779 ELECTRO WATCHMAN INC	6/9/2015	\$152.00	FITNESS CENTER SERVICE
Paid Chk# 039780 NAOMI ERDAHL	6/9/2015	\$86.70	MILEAGE
Paid Chk# 039781 FERGUSON WATERWORKS	6/9/2015	\$365.51	IRRIGATION VALVES
Paid Chk# 039782 GRAY OIL COMPANY	6/9/2015	\$1,413.72	PROPANE
Paid Chk# 039783 GREAT PLAINS SECURITY SERVICES	6/9/2015	\$240.00	MONITORING ELECTRIC
Paid Chk# 039784 HARLOWS BUS SALES	6/9/2015	\$1,855.63	LABOR AND SHOP CHARGES
Paid Chk# 039785 HAWKINS INC	6/9/2015	\$2,981.72	RR SUPPLIES
Paid Chk# 039786 I GEAR	6/9/2015	\$2,520.00	FIT CAP
Paid Chk# 039787 IMAGE PRINTING INC ART	6/9/2015	\$4,442.56	STATE HALL OF FAME INVITE
Paid Chk# 039788 GLYNDA JANZ CONCESSION	6/9/2015	\$34.00	LAMINATED SIGNS FOR
Paid Chk# 039789 JLG ARCHITECTS	6/9/2015	\$675.00	COMP FIXED FEE
Paid Chk# 039790 KELSCH KELSCH RUFF & KRANDA	6/9/2015	\$522.50	LEGAL FEES
Paid Chk# 039791 MANDAN KIWANIS BREAKFAST	6/9/2015	\$90.00	MANDAN MAYORS PRAYER
Paid Chk# 039792 MANDAN PUBLIC SCHOOLS	6/9/2015	\$60.00	advertising yth sports
Paid Chk# 039793 MATHISON COMPANY	6/9/2015	\$144.00	land site maps
Paid Chk# 039794 MOTSCHENBACH, MIKE	6/9/2015	\$175.00	11YR OLD BSB TOURN
Paid Chk# 039795 MUSTANG BASEBALL	6/9/2015	\$300.00	BSB TOURNAMENT
Paid Chk# 039796 NAGLE, DAN TOURNY	6/9/2015	\$310.00	REIMBURSEMENT FOR BSB
Paid Chk# 039797 NORTH DAKOTA INSURANCE	6/9/2015	\$15.91	STATE FIRE AN TORNADO FUND
Paid Chk# 039798 NDACO RESOURCES GROUP	6/9/2015	\$377.65	ruckus wireless

Paid Chk# 039799	NORTHERN TROPHY &	6/9/2015	\$1,868.85	CAL RIPKEN
Paid Chk# 039800	PACIFIC SOUND & VIDEO	6/9/2015	\$586.00	equipment
Paid Chk# 039801	PEPSI BEVERAGES COMPANY	6/9/2015	\$11,618.26	pop
Paid Chk# 039802	PETTY CASH	6/9/2015	\$1,904.00	meal money for chefs & a's
Paid Chk# 039803	PLUNKETTS PEST CONTROL	6/9/2015	\$185.60	insect light trap
Paid Chk# 039804	PREBLE MEDICAL SERVICES INC	6/9/2015	\$85.00	specimen report
Paid Chk# 039805	RECSUPPLY	6/9/2015	\$8,985.14	locker supplies
Paid Chk# 039806	SCHWARTZ, KYLIE	6/9/2015	\$33.24	MAC SUPPLIES
Paid Chk# 039807	SEED CONNECTION	6/9/2015	\$168.00	6.5OZ CASES
Paid Chk# 039808	SPOT A POT INC	6/9/2015	\$95.89	PORT RESTROOMS
Paid Chk# 039809	STARION INSURANCE	6/9/2015	\$859.00	INSURANCE
Paid Chk# 039810	SUPERIOR TECH PRODUCTS	6/9/2015	\$5,943.30	FERTILIZER
Paid Chk# 039811	UNIVERSAL ATHLETIC SERVICE	6/9/2015	\$6,173.72	SOFTBALL PANTS
Paid Chk# 039812	US FOOD SERVICES INC	6/9/2015	\$6,463.35	FOOD MAC
Paid Chk# 039813	VANCO SERVICES, LLC	6/9/2015	\$23.25	BILLING FOR APRIL
Paid Chk# 039814	JOHN WEEDA	6/9/2015	\$2,512.47	ANNUAL RENT
Paid Chk# 039815	WHITEWATER WEST INDUSTRIES	6/9/2015	\$2,005.83	PLC CONTROLLER FOR WAVE
	MACHIN			
Paid Chk# 039816	YAMAHA GOLF & UTILITY INC	6/9/2015	\$50,984.00	LEASE OF EQUIPMENT
Paid Chk# 039817	BABE RUTH LEAGUE	6/10/2015	\$40.00	CHARTER FEES
Paid Chk# 039818	K&K INSURANCE GROUP	6/10/2015	\$890.00	INSURANCE FOR BABE RUTH
Paid Chk# 039825	MARLENE TVEITO	6/10/2015	\$395.96	REIMBURSE FOR CONCESSION
	Total Checks		\$753,246.67	

6/05/15 Payroll	\$ 66,527.39
6/19/15 Payroll	\$115,214.04
US Bank	\$ 40,218.67

Groundbreaking for the Family Wellness Center is June 12th, starting at 11:00 am. Next upcoming regular meeting will be July 13th, 2015 at 4:30 pm at City Hall. The Retreat for the Annual Budget will follow the regular meeting.

Motion to adjourn the meeting at approximately 6:24 pm motion by Commissioner Allan, and seconded by Vice President Knoll.

Jason Arenz
President, Board of Park Commissioner

Cole Higlin
Clerk, Mandan Park District