

Mandan Park District  
Board Meeting Minutes  
March 9, 2015

The Board of Park Commissioners duly met in regular session on Monday, March 9<sup>th</sup>, 2015 at Mandan City Hall. Those present were President Arenz, Vice President Knoll, Commissioner Keller, Commissioner Allan and Commissioner Hatzenbuhler.

President Arenz called the meeting to order at approximately 5:30 pm, CDT. President Arenz asked for approval of the minutes for February 9<sup>th</sup>, 2015 regular meeting and February 25<sup>th</sup> special meeting. Motion was made by Vice President Knoll, seconded by Commissioner Allan, motion passes.

**New Business #1:** Director Higlin proposed the approval of the Family Wellness LLC Lease agreement. (The non-compete clause has been removed, but Raging Fitness will have to close its doors at its current location once the Family Wellness Center opens. It is a \$1 – Fifty year lease agreement). Motion was made by Commissioner Keller, seconded by Commissioner Hatzenbuhler, motion passes.

**New Business #2:** Director Higlin discussed the 3 bids for the Universal Playground. There was a committee that scored the proposals. That committee was made up of Commissioner Allan, Traci Klien from Morton Sioux Special Education Unit Director, Andrea Fonkert from MDU representing the Chamber, Mike Zerr & Cole Higlin. The breakdown of the 3 bids is as follows:

- Landscape Structures: \$500,000, 10 year 100% warranty on poured-in-place ground. They have in state vendors. Their score was 83.
- Gametime: \$499,983. 5yr warranty. Their score was 30. They missed the financial summary in separate envelope and 3<sup>rd</sup> party inclusive summary of each piece of equipment in their RFP.
- Miracle: \$496,985. 5 yr warranty. The reason for not choosing them was their lack of experience with the Park District and playgrounds of this size.

Knife River agreed to give us 350 yards of concreted at cost and Glass Construction will do the installation associated with the playground.

Director Higlin recommends awarding the bid to Landscape Structures. Motion was made by Vice President Knoll, seconded by Commissioner Allan, motion passes.

**New Business #3:** Director Higlin requested an amendment to the maintenance agreement with the City of Mandan at Longfellow Park. The City of Mandan is responsible for the costs of the park development, the Park District will maintain it. Motion by Commissioner Allan, seconded by Commissioner Hatzenbuhler; motion passes.

**New Business #4:** Director Higlin requested to open a savings bank account at BNC. Motion by Vice President Knoll, seconded by Commissioner Hatzenbuhler, motion passes.

**New Business #5:** Director Higlin asked for approval to refinance the revenue bond for Raging Rivers. The net interest cost when the bond was purchased was 4.95%, the net interest cost is now 2.44%. There are 2 choices for the refinance:

- Pay the bond off in 14 years, the payment goes down by 18,000 a year, total interest savings of \$225,000.
- Pay the bond off in 12 years, the payment stays the same, total interest savings of \$250,000.

Motion by Vice President Knoll, seconded by Commissioner Allen, motion for the 12 year option passes.

**Parks Department Update:**

- Tricom completed the core soil samples for the ground at Eagles Park for the Universal Playground. We are waiting for results.
- Bathrooms are cleaned and ready to be dismantled at Eagles Park.
- Moving electrical terminal so there will be electricity for the shelter and horse shoe pit during construction.
- The Universal Playground equipment is going in the Northwest corner where the ice skating rink is currently. KC Parks has a skating rink nearby. Sliding hill will stay there.
- The Volleyball court will be relocated to Legion Park
- Shelter #2 will be removed and if salvageable, relocated.
- The ice at All Seasons Arena will be emptied the week of March 16<sup>th</sup>. Should be ready for soccer and baseball the week of March 23<sup>rd</sup>.
- 4 employees are at playground training in Bismarck.

**Recreation/Facilities Department Update:**

- The fast pitch field at Ft. Lincoln Elementary School will be ready to use this spring. The only thing that is missing is the press box.
- Dave presented a map of the little league complex with the proposed concrete work that will be performed this spring, removing the gravel and adding concrete to walkways. Should be ready by the summer to host events and games. The cost estimate is \$57,500.

**Golf Department**

- Prairie West Golf Course renovations are almost complete, only clean up remains. It should be done in 2 weeks.
- Brad discussed food options at the clubhouse. Burgers, wings, drinks were discussed.

**Raging Rivers/Marketing Department**

- Many of the interior renovations have been started and on schedule to be completed at the end of the month.
- Countertops inside and outside of the concessions are installed.
- Slide and play area renovations are on schedule to be complete by Raging Rivers starting day.
- Kelly presented the plans for Slide the City/Playing in the Street on August 29<sup>th</sup>. This is 3 lanes and 1,000 feet long on Sunset Dr.

**Authorize payment of the monthly bills:** A motion by Commissioner Keller, seconded by Commissioner Allan; motion passes.

Name	Check Date	Check Amt
<b>11000 STARION FINANCIAL</b>		
Paid Chk# 039600 AGENCY MABU	3/10/2015	\$196.88 web support
Paid Chk# 039601 BETH, MARCIA	3/10/2015	\$224.80 REFUND MEMBERSHIP
Paid Chk# 039602 BIG HILL SERVICES LTD	3/10/2015	\$40.77 BROKERAGE CHARGES
Paid Chk# 039603 BROWN AND SAENGER	3/10/2015	\$141.88 ADMN SUPPLIES
Paid Chk# 039604 CASTLE BRANCH INC	3/10/2015	\$138.00 EMPLOYMENT SCREENING
Paid Chk# 039605 CORPORATE CLEAN, LLC	3/10/2015	\$1,700.00 MONTHLY SERVICE
Paid Chk# 039606 D & E SUPPLY COMPANY	3/10/2015	\$245.02 WIPES DISPENSER
Paid Chk# 039607 DAKOTA REFRIGERATION	3/10/2015	\$154.00 REG LABOR
Paid Chk# 039608 ELECTRO WATCHMAN INC	3/10/2015	\$923.94 FIRE MONITORING, INSPECTION, A
Paid Chk# 039609 ETSYSTEMS INC	3/10/2015	\$157.00 BOILER INSPECTION
Paid Chk# 039610 HORNUNGS	3/10/2015	\$524.81 PRACTICE GREEN ACCESSORIES
Paid Chk# 039611 I GEAR	3/10/2015	\$164.00 DUSTIN JACKET
Paid Chk# 039612 IMAGE PRINTING INC	3/10/2015	\$195.70 BUSINESS CARDS
Paid Chk# 039613 JLG ARCHITECTS	3/10/2015	\$7,350.00 ICE ARENA
Paid Chk# 039614 KADRMAS LEE & JACKSON INC	3/10/2015	\$1,239.70 mill trail rehab

Paid Chk# 039615	KELSCH KELSCH RUFF & KRANDA	3/10/2015	\$1,364.00	
Paid Chk# 039616	MANDAN PUBLIC SCHOOLS	3/10/2015	\$45.00	rr ads
Paid Chk# 039617	MTI DISTRIBUTING INC	3/10/2015	\$89.00	grounds equipment
Paid Chk# 039618	NORTH DAKOTA LIVING	3/10/2015	\$1,337.50	advertising in visitors guide
Paid Chk# 039619	NORTHERN TROPHY &	3/10/2015	\$818.10	youth vball t-shirts
Paid Chk# 039620	PRECISION SMALL ENGINE	3/10/2015	\$1,733.15	engine overhaul
Paid Chk# 039621	R K ELECTRIC	3/10/2015	\$257.50	raddded second light in office
Paid Chk# 039622	RANDY HANSEN DESIGN	3/10/2015	\$45,585.50	PW CLUBHOUSE REMODEL
Paid Chk# 039623	SURE SHRED	3/10/2015	\$121.50	shred papers
Paid Chk# 039624	UNIVERSAL ATHLETIC SERVICE	3/10/2015	\$5,049.18	program gear
Paid Chk# 039625	UNIVERSITY OF MARY	3/10/2015	\$150.00	career fair reg
Paid Chk# 039626	VANCO SERVICES, LLC	3/10/2015	\$37.50	program fee monthly-FEB
	<b>Total Checks</b>		<b>\$69,984.43</b>	

3/13/15 Payroll \$43,836.43

3/27/15 Payroll \$46,472.44

US Bank \$17,350.90

Next upcoming regular meeting will be April 13, 2015 at 4:30 pm at City Hall.

Motion to adjourn the meeting at approximately 6:24 pm motion by Commissioner Keller, and seconded by Commissioner Allan.

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Jason Arenz  
President, Board of Park Commissioner

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Cole Higlin  
Clerk, Mandan Park District