

Mandan Park District  
Board Meeting Minutes  
April 9, 2018

The Board of Park Commissioners duly met in regular session on Monday, April 9, 2018 at Ed "Bosch" Froehlich Meeting Room, City Hall. Those present were President Arenz, Vice President Knoll, Commissioner's Meschke and Hatzenbuhler. Commissioner McPherson was absent.

President Arenz called the meeting to order at approximately 5:30 pm, CDT. President Arenz asked for approval of the minutes for the March 12, 2018 regular meeting. Motion was made by Commissioner Knoll, seconded by Commissioner Meschke. Motion passes 4-0.

**Public Communication:**

Miles Mehlhoff provide an overview for the need for indoor space for their winter soccer leagues. They look forward to the use of the All Seasons Arena and currently pay \$35 an hour for use of St. Joes. The soccer club would like to get a consistent schedule and use of a facility if possible.

**Unfinished Business:**

**Item # 1: Update on following construction projects:**

- a) The Sports Complex Locker Room Building is currently on schedule, with a completion of mid-April. Director Higlin presented the \$21,000 change order to rotate all of the vents in both ice arenas. The vents were blowing cold air over the seating areas and should have been pointed over the ice arena. Director Higlin also shared that the U of Mary hockey ice rental contract has been signed including their 2018-2019 schedule.
- b) All Seasons Arena public open house is scheduled for May 1 at 6:00-7:30pm. Recreation Manager Erdahl presented the ASA policies and rates as we are getting requests for renting the facility. Motion by Commissioner Meschke and seconded by Commissioner Hatzenbuhler to approve the rates and policies as presented. Motion passes 4-0.
- c) Memorial Ballpark bid opening is scheduled for April 26 at 1:30pm. Director Higlin provided an overview of an agreement being drafted by Attorney Ruff for the baseball club. The terms and conditions of the agreement spells out the responsibilities of funding and payments to the Park District along with minimizing liability.

**New Business: None**

**Staff Reports:**

Director Higlin updated the board with the hiring of Teri Welch as the new Accounting Manager, April 9 was her first day of employment.

Commissioner Hatzenbuhler reminded everyone of the Cinco De Mayo Footgolf Tournament May 5 at Mandan Municipal.

Authorization of payment of the monthly bills. Motion was made by Commissioner Knoll seconded by Commissioner Hatzenbuhler. Motion passes 4-0.

**MANDAN PARK DISTRICT**

**\*Check Summary Register©**

Name		Check Date	Check Amt
11000	STARION FINANCIAL		
Paid Chk# 041666	ADVANCED BUSINESS METHOD	4/10/2018	\$2,079.62 2018 COPIER MAINT
Paid Chk# 041667	ASSOCIATED SUPPLY CO INC	4/10/2018	\$75.80 AMOUNT ADJUSTED FROM CREDIT CA

Paid Chk# 041668	AVI SYSTEMS	4/10/2018	\$568.40	ASA ALARM SYSTEM
Paid Chk# 041669	BANYON DATA SYSTEMS INC	4/10/2018	\$295.00	PAYROLL ADL ENTITY SUPPORT DSG
Paid Chk# 041670	BIS-MAN CHAMBER OF	4/10/2018	\$295.00	MEM DUES
Paid Chk# 041671	BROWN AND SAENGER	4/10/2018	\$232.85	PENS AND OFFICE SUPPLIES
Paid Chk# 041672	BSN SPORTS	4/10/2018	\$2,331.87	BASEBALL
Paid Chk# 041673	CENTRAL MECHANICAL IN	4/10/2018	\$24,234.76	CURRENT PAYMENT DUE ASA
Paid Chk# 041674	DAKOTA FIRE STATION	4/10/2018	\$495.05	ANNUAL INSPECTION
Paid Chk# 041675	DENNY'S ELECTRIC LLC	4/10/2018	\$297.50	ASA RENO
Paid Chk# 041676	DICKINSON MUSTANG BASEBALL	4/10/2018	\$800.00	TOURN ENTRY FEE
Paid Chk# 041677	DIRK PLUMBING & HEATING INC	4/10/2018	\$90.00	WORK DONE LEGION PARK
Paid Chk# 041678	ECO FACILITY SERVICES	4/10/2018	\$450.00	CLEANING ADMIN
Paid Chk# 041679	FAIR PLAY	4/10/2018	\$4,600.00	SSC PLAYER PEN,
Paid Chk# 041680	FARGO YOUTH BSB	4/10/2018	\$1,000.00	BSB TOURNY FEES
Paid Chk# 041681	INDIGO SIGNWORKS INC	4/10/2018	\$860.10	RINK SIGNS
Paid Chk# 041682	JLG ARCHITECTS	4/10/2018	\$330.00	SSC PROJECT
Paid Chk# 041683	KELSCH KELSCH RUFF & KRAND	4/10/2018	\$100.00	LEGAL FEES
Paid Chk# 041684	LEVI, CINDY	4/10/2018	\$1,500.00	HR SERVICES FOR MARCH
Paid Chk# 041685	LIBERTY BUSINESS SYSTEMS	4/10/2018	\$59.00	BLACK TONER
Paid Chk# 041686	MAGIC CITY YOUTH BASEBALL	4/10/2018	\$900.00	BSB REG FEES
Paid Chk# 041687	MENARDS	4/10/2018	\$5,170.68	CHARGED LEGION PARK HOCKEY BOA
Paid Chk# 041688	NDACO RESOURCES GROUP INC	4/10/2018	\$2,152.67	MONTHLY BILLING FOR MAY
Paid Chk# 041689	NORTH POINT TECHNOLOGY LLC	4/10/2018	\$8,235.00	PROPOSAL FOR SSC COMPRESSOR
Paid Chk# 041690	NORTHWEST CONTRACTING	4/10/2018	\$765,962.74	SSC PROJECT
Paid Chk# 041691	PETTY CASH	4/10/2018	\$1,800.00	PW CASH
Paid Chk# 041692	PURCHASE POWER	4/10/2018	\$164.56	POSTAGE
Paid Chk# 041693	PITNEY BOWES	4/10/2018	\$117.00	POSTAGE
Paid Chk# 041694	RED RIVER REFRIGERATION	4/10/2018	\$1,346.00	ADD OIL
Paid Chk# 041695	NICOLE SCHERR	4/10/2018	\$58.65	MILEAGE
Paid Chk# 041696	GARRETT SCHULTZ	4/10/2018	\$65.00	MILEAGE
Paid Chk# 041697	STARION BOND SERVICES	4/10/2018	\$160,453.75	RR BOND PAYMENT
Paid Chk# 041698	STEINS INC	4/10/2018	\$4,393.82	CLEANER
Paid Chk# 041699	SUPERIOR TECH PRODUCTS	4/10/2018	\$23,148.00	fertilizer
Paid Chk# 041700	JOHN WEEDA	4/10/2018	\$2,672.10	LAND RENT
Paid Chk# 041701	WESTERENG, JOHN	4/10/2018	\$52.50	MILEAGE
Paid Chk# 041702	WORKFORCE SAFETY AND	4/10/2018	\$140.47	ASSESSMENT

<b>Total Checks</b>	\$1,017,527.89
4/6/18 Payroll	\$50,343.98
4/20/18 Payroll	\$48,707.39
US Bank	\$11,475.88

Motion to adjourn the meeting was at approximately 6:05pm. Motion made by Vice President Knoll, seconded by Commissioner Meschke. Motion passes.

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Cole Higlin  
Clerk, Mandan Park District

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Jason Arenz  
President, Board of Park Commissioner