

Mandan Park District  
Board Meeting Minutes  
March 13, 2017

The Board of Park Commissioners duly met in regular session on Monday, March 13, 2017 at Ed "Bosch" Froehlich Meeting Room, City Hall. Those present were President Arenz, Vice President Knoll, Commissioner Hatzenbuhler, Commissioner Meschke and Commissioner McPherson.

President Arenz called the meeting to order at approximately 5:30 pm, CDT. President Arenz asked for approval of the minutes for the February 13, 2017 regular meeting and March 8, 2017 Special Meeting. Motion was made Commissioner McPherson, seconded by Vice President Knoll. Motion passes.

**Unfinished Business:**

1. Consider for approval the following items at the Starion Sports Complex:
  - a) Dakota Star Gymnastics lease agreement. Director Higlin stated according to the original agreement with Dakota Star Gymnastics, Mandan Park District is responsible for doing the payroll. As part of the payroll requirements, the DSG were supposed to reimburse the park district for payroll taxes. The last few years they have not been doing that. We agree to have the monthly lease payment of \$1,000 in addition to \$1,000 of payroll expenses. Motion was made by Commissioner Meschke, seconded by Commissioner Hatzenbuhler. Motion passes.
  - b) Locker room design and budget. Director Higlin stated The Park Board of Commissioners already approved allocating \$600,000 toward construction of the locker room. The only alternate that would need to be approved is to add the cold storage for \$27,199.12. The touchdown club is asking for the Mandan Park District to pay 100% of the cost and they will reimburse the Park District. They would pay \$10,000 down and the remaining would be over five years. Motion was made by Vice President Knoll, seconded by Commissioner Hatzenbuhler. Motion passes.
  - c) Hockey Club bleacher add-on. Director Higlin stated if the arena back rest for seating is not added now, they won't be able to be added later. The purchase of the back rests for the top 4 rows at an expense of \$13,646.00. The Mandan Hockey Club is willing to pick that cost up along with their April 1<sup>st</sup> deadline of \$500,000. Motion was made by Commissioner McPherson, seconded by Commissioner Meschke. Motion passes.

**New Business:**

1. Discussion on Park Administration renovation. Director Higlin requested approval for an additional \$16,000 to complete the renovation of the Park Administration building. The estimates are coming in higher than anticipated. Motion was made by Vice President Knoll, seconded by Commissioner Meschke. Motion passes.
2. Commissioner/Staff Reports
  - a) Dustin Fleck, Park Superintendent stated that a few employees have been working at the Administrative office with the renovation. Trying to do everything that is possible in house and hiring out the things we can't do.
  - b) David Frueh, Recreation Manager stated all the equipment at Raging Fitness has been sold.

Authorization of payment of the monthly bills. Motion was made by Vice President Knoll, seconded by Commissioner McPherson. Motion passes.

**MANDAN PARK DISTRICT**

**\*Check Summary Register©**

March 2017

Name	Check Date	Check Amt	
<b>11000 STARION FINANCIAL</b>			
Paid Chk# 040932	BACKGROUND INVESTIGATION	3/14/2017	\$16.95 BACKGROUND CHECKS
Paid Chk# 040933	BIS-MAN CONVENTION AND	3/14/2017	\$60.00 CVB ANNUAL LUNCHEON
Paid Chk# 040934	BROWN AND SAENGER	3/14/2017	\$41.08 OFFICE SUPPLIES
Paid Chk# 040935	CORPORATE CLEAN, LLC	3/14/2017	\$300.00 OFFICE CLEANING
Paid Chk# 040936	DAKOTA REFRIGERATION	3/14/2017	\$306.44 CHANGES TO REFRIGERATION
Paid Chk# 040937	DAKOTA SCREEN ARTS INC	3/14/2017	\$2,015.00 WORK SHIRT ORDERS
Paid Chk# 040938	DELL MARKETING LP	3/14/2017	\$1,203.60 OFFICE 2016 FOR NEW COMPUTERS
Paid Chk# 040939	DIRK PLUMBING & HEATING INC	3/14/2017	\$961.96 FURNACE REPAIRS
Paid Chk# 040940	EIDE CHRYSLER	3/14/2017	\$23,859.45 SSC TRUCK
Paid Chk# 040941	FARGO BABE RUTH LEAGUE INC	3/14/2017	\$250.00 BSB TOURNAMENT
Paid Chk# 040942	HAAG SIGNS, INC	3/14/2017	\$2,270.00 TRUCK DECALS
Paid Chk# 040943	HP INC	3/14/2017	\$3,277.00 1 NEW COMPUTER
Paid Chk# 040944	ICON ARCHITECTURAL GROUP	3/14/2017	\$10,450.00 ALL SEASONS AREAN RENOVATION
Paid Chk# 040945	IMAGE PRINTING INC	3/14/2017	\$155.08 REGULAR ENVELOPES
Paid Chk# 040946	JLG ARCHITECTS	3/14/2017	\$35,556.52 CONSTRUCT ADM, AV SYSTEM/SECUR
Paid Chk# 040947	JOHS, CASEY	3/14/2017	\$21.42 MIILEAGE
Paid Chk# 040948	KELSCH KELSCH RUFF&KRANDA	3/14/2017	\$1,297.00 legal
Paid Chk# 040949	LEVI, CINDY	3/14/2017	\$1,375.00 12-1 TO 1/31
Paid Chk# 040950	MAGIC CITY YOUTH BASEBALL	3/14/2017	\$1,200.00 BSB TOURNAMENT FEE
Paid Chk# 040951	MUSTANG BASEBALL	3/14/2017	\$600.00 bsb tourny
Paid Chk# 040952	national recreation & park	3/14/2017	\$165.00 nrpa membership
Paid Chk# 040953	NORTH DAKOTA GOLF	3/14/2017	\$275.00 DUES
Paid Chk# 040954	NORTH DAKOTA INSURANCE	3/14/2017	\$180.00 all season arena
Paid Chk# 040955	NDACO RESOURCES GROUP	3/14/2017	\$3,677.30 CYTRACOM SHIPPING
Paid Chk# 040956	NORTHERN TROPHY &	3/14/2017	\$332.50 BASKETBALL SHIRTS
Paid Chk# 040957	NORTHWEST CONTRACTING	3/14/2017	\$849,232.30 MASONRY, ICE RINK, FIRE PROTEC
Paid Chk# 040958	PLUNKETTS PEST CONTROL	3/14/2017	\$157.48 PEST CONTROL
Paid Chk# 040959	PRAXAIR	3/14/2017	\$40.36 OXYGEN
Paid Chk# 040960	PUSH PEDAL PULL	3/14/2017	\$360.00 CHECK EQUIPMENT
Paid Chk# 040961	NICOLE SCHERR	3/14/2017	\$75.99 MILEAGE
Paid Chk# 040962	STARION INSURANCE	3/14/2017	\$33.00 NDIRF
Paid Chk# 040963	STEINS INC	3/14/2017	\$11,155.25 SPEED SCRUB
Paid Chk# 040964	WINFIELD SOLUTIONS LLC	3/14/2017	\$32,636.91 PGRS & FUNGICIDE
Paid Chk# 040965	WORLD WATERPARK	3/14/2017	\$419.00 PARK MEMBERSHIP DUES
<b>Total Checks</b>			<b>\$983,956.59</b>

US Bank \$ 13,717.97

3/10/17 Payroll \$ 39,934.64

3/24/17 Payroll \$ 40,805.34

Future meeting dates:

- |                   |                              |                      |
|-------------------|------------------------------|----------------------|
| 1. March 13, 2017 | Board meeting                | 5:30pm at City Hall  |
| 2. March 22, 2017 | Sports Complex Update        | 12pm Prairie West GC |
| 3. March 27, 2017 | Sports Complex Facility Tour | Noon                 |
| 4. April 10, 2017 | Board Meeting                | 5:30pm City Hall     |

Motion to adjourn the meeting was at approximately 6:00pm. Motion made by Vice President Knoll, seconded by Commissioner Hatzenbuhler. Motion passes

Cole Higlin  
Clerk, Mandan Park District

Jason Arenz  
President, Board of Park Commissioner