

Mandan Park District
Board Meeting Minutes
May 8, 2017

The Board of Park Commissioners duly met in regular session on Monday, May 8, 2017 at Ed "Bosch" Froehlich Meeting Room, City Hall. Those present were President Arenz, Vice President Knoll, Commissioner Hatzenbuhler, Commissioner Meschke and Commissioner McPherson.

President Arenz called the meeting to order at approximately 5:30 pm, CDT. President Arenz asked for approval of the minutes for the April 10,, 2017 regular meeting and April 24, 2017 Special Meeting. Motion was made Commissioner McPherson, seconded by Vice President Knoll. Motion passes.

Unfinished Business:

1. President Arenz requested to address the Memorial Ballpark renovation discussion. President Arenz stated that the Mandan Park District would allocate \$750,000 with a match of the Mandan Baseball Club in the amount of \$500,000. The Mandan Park District would take out the loan in the amount of \$1.25 million. The Mandan Baseball Club will make \$50,000 payments starting October 1, 2018 and ending in 2028. The priorities of the allocation is to address the field with synthetic turf and if funds allow to replace the both dugouts. Motion by Vice President Knoll, seconded by Commissioner McPherson. Roll call vote, motion passes 5-0..
2. Presentation of the final "draft" of South Side Master Plan: Wendy Van Duyne from Bartlett & West presented the final results of the six month study. Mrs. Van Duyne present three options that were researched and allowed the public to present information at two public meetings, one online survey, and multiple meetings with staff. It is recommended to blend option 'B" with some items associated with option "C". Memorial Ballpark will remain where it is currently and recommendation is to construct (3) diamonds at Faris Field to address youth needs. In order to address the lack of parking needs for all activities in the south side diamonds, it is recommended to eliminate diamond 9 and add paved parking for all the events. There are plans to add a green space buffer between the north and south proposed parking lot to add amenities in the future when funding allows. Storm water has been address with the least costly approach highlighting areas for detention ponds as potential areas to increase flow to Little Lake. Discussion among Park Board members is to keep diamond 9, eliminate the road between west and east parking going through the concession/restroom area. Damian Huettl expressed his support for the Park Boards recommendations. Motion by Commissioner McPherson and seconded by Commissioner Meschke to approve the South Side Master Plan with changes to diamond 9 and eliminating the road as stated. Roll Call vote, motion passes 5-0.

President Arenz asked what are the next steps to implement the South Side Master Plan and also start the Memorial Ballpark renovation. Director Higlin stated that we need to either advertise for a RFQ or a RFP for Civil Engineering Services since majority of the work is civil engineering related. Director Higlin recommendation is to complete a RFP for Civil Engineering Services with experience in synthetic turf design/construction and allow the civil engineer to determine if a design build or hiring an architect as part of their team is needed. We will also build into the RFP needing a 3-D rendering to assist the Mandan Baseball Club in fundraising efforts to complete the remaining portions of the renovation. Motion by Commissioner Meschke, Seconded by Commissioner Hatzenbuhler, roll call vote, motion passes 5-0.

- Director Higlin gave a brief update on the Sports Complex timeline and upcoming items that will be completed within the next 30 days. Currently we are within the budget and only used 10% of contingency year to date. Director Higlin also stated the goal is host the first home football game September 29, which is a homecoming game. The locker room will not be completed as the decision from the School District to relocate or construct a new one delayed being able to have it ready by September 29th first game. The other concern is the installation of the track as it requires 45 degree temperature over night for 21 days to cure properly. We will evaluate the construction timeline and determine if we should install this fall or wait until spring 2018.

New Business:

- Director Higlin provided an overview of the All Seasons Arena renovation. We are scheduled to advertised bids June 6th or 8th; bid opening is June 29, and July 10 Park Board meeting is when we will present the bids for final approval.
- Director Higlin presented a request from WBI for an access easement on the upper west parking lot entrance. Currently WBI has a 30' easement running north and south and this easement would run to the north tying into the same easement that is on the Tesoro Refinery property line. The easement has not impact to the Park District and if the line has to be relocated, it comes at WBI expense. Attorney Ruff has reviewed the document and has no concerns. Motion by Vice President Knoll, seconded by Commissioner Hatzenbuhler; roll call vote motion passes 5-0.
- Commissioner/Staff Reports
 - Dustin Fleck, Park Superintendent stated that a few employees have been working at the Administrative office with the renovation. Trying to do everything that is possible in house and hiring out the things we can't do.
 - David Frueh, Recreation Manager stated all the equipment at Raging Fitness has been sold.

MANDAN PARK DISTRICT

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***Check Summary Register©**

May 2017

Name	Check Date	Check Amt	
11000 STARION FINANCIAL			
Paid Chk# 041027	BARTLETT & WEST	5/9/2017	\$14,025.00 SOUTHSIDE MASTERPLAN
Paid Chk# 041028	BIS-MAN CHAMBER OF	5/9/2017	\$295.00 CHAMBER DUES
Paid Chk# 041029	BROWN AND SAENGER	5/9/2017	\$26.15 BINDER
Paid Chk# 041030	BSN SPORTS	5/9/2017	\$5,725.97 YOUTH SETS
Paid Chk# 041031	CENTURY LINK	5/9/2017	\$225.06 PHONE BILL
Paid Chk# 041032	DAKOTA SCREEN ARTS INC	5/9/2017	\$327.00 STAFF SHIRTS
Paid Chk# 041033	DAVIS EQUIPMENT CO	5/9/2017	\$1,691.54 GRINDER PARTS
Paid Chk# 041034	DESIGN SHACK	5/9/2017	\$510.00 SPORTS COMPLEX GROUND BREAKING
Paid Chk# 041035	ELECTRO WATCHMAN INC	5/9/2017	\$163.44 DVR HOOK UPS
Paid Chk# 041036	GRAND FORKS OUTLAWS	5/9/2017	\$325.00 BSB TOURN FEES
Paid Chk# 041037	GREAT PLAINS SECURITY	5/9/2017	\$480.00 MM SECURITY
Paid Chk# 041038	HAAG SIGNS, INC	5/9/2017	\$925.00 ISTRIKE SIGNS
Paid Chk# 041039	HOUIM, LANA	5/9/2017	\$110.00 REIMBURSE SEASON PASS VOUCHER
Paid Chk# 041040	HP INC	5/9/2017	\$552.42 display
Paid Chk# 041041	HURST, HENRY	5/9/2017	\$35.00 SHELTER RENTAL CANCEL
Paid Chk# 041042	BILL HUSCHKA	5/9/2017	\$112.97 DAMAGE TO FENCE
Paid Chk# 041043	JLG ARCHITECTS	5/9/2017	\$17,039.51 sports complex fees due
Paid Chk# 041044	JOHS, CASEY	5/9/2017	\$86.81 MILEAGE

Paid Chk# 041045	KELSCH KELSCH RUFF&KRANDA	5/9/2017	\$325.00	
Paid Chk# 041046	KK BOLD	5/9/2017	\$570.00	WEBSITE ANNUAL HOSTING FEES
Paid Chk# 041047	MAGNETSIGNS BISMARCK	5/9/2017	\$187.69	RENTAL-OUTDOOR SIGNS
Paid Chk# 041048	MANDAN KIWANIS	5/9/2017	\$90.00	MAYORS BREAKFAST
Paid Chk# 041049	MANDAN PROGRESS	5/9/2017	\$100.00	KELLY MPO DUES
Paid Chk# 041050	MANDAN PUBLIC SCHOOLS	5/9/2017	\$580.50	PROMOUND
Paid Chk# 041051	MARKS HEATING & COOLING INC	5/9/2017	\$8,600.00	MUNI-DUCT WORK NEW FURNACE
Paid Chk# 041052	NDACO RESOURCES GROUP	5/9/2017	\$4,737.00	MONTHLY BILLING JUNE
Paid Chk# 041053	NORTHERN TROPHY &	5/9/2017	\$597.36	T-SHIRTS
Paid Chk# 041054	NORTHWEST CONTRACTING	5/9/2017	\$1,079,107.66	sports complex elect, ice, mas
Paid Chk# 041055	PEPSI BEVERAGES COMPANY	5/9/2017	\$2,009.69	MM POP
Paid Chk# 041056	PETTY CASH	5/9/2017	\$5,600.00	RR START UP CASH
Paid Chk# 041057	PIONEER ATHLETICS	5/9/2017	\$2,646.00	LINE PANTS
Paid Chk# 041058	PREBLE MEDICAL SERVICES INC	5/9/2017	\$90.00	DRUG TESTING
Paid Chk# 041059	PRECISION WOOD FINISH	5/9/2017	\$1,003.99	DOORS AND TRIM FINISH
Paid Chk# 041060	PRESTIGE FLAG	5/9/2017	\$1,223.65	FLAGS
Paid Chk# 041061	RIVARDS TURF AND FORAGE	5/9/2017	\$10,649.23	fertilizer
Paid Chk# 041062	RONS APPLIANCE AND REPAIR	5/9/2017	\$55.00	icemaker bsb
Paid Chk# 041063	SANFORD HEALTH	5/9/2017	\$100.00	ergo consult
Paid Chk# 041064	NICOLE SCHERR	5/9/2017	\$60.18	mileage
Paid Chk# 041065	ST. ALEXIUS MEDICAL CENTER	5/9/2017	\$250.00	jan-march eap
Paid Chk# 041066	STAN PUKLICH CHEVROLET	5/9/2017	\$28,105.00	2017 chevy truck
Paid Chk# 041067	SUPERIOR TECH PRODUCTS	5/9/2017	\$9,154.00	fertilizer
Paid Chk# 041068	VERMONT SYSTEMS INC	5/9/2017	\$6,701.95	vsi installations
Paid Chk# 041069	WATERTRONICS	5/9/2017	\$157.02	pump relays
	Total Checks		\$1,205,356.79	

US Bank \$21,854.93

5/5/17 Payroll \$47,843.64

5/19/17 Payroll \$57,035.61

Authorization of payment of the monthly bills. Motion was made by Vice President Knoll, seconded by Commissioner McPherson. Motion passes.

Motion to adjourn the meeting was at approximately 7:50pm. Motion made by Vice President Knoll, seconded by Commissioner Hatzenbuhler. Motion passes

Cole Higlin
Clerk, Mandan Park District

Jason Arenz
President, Board of Park Commissioner