

Mandan Park District
Board Meeting Minutes
November 14, 2016

The Board of Park Commissioners duly met in regular session on Monday, November 14, 2016 at Ed "Bosch" Froehlich Meeting Room, City Hall. Those present were President Arenz, Commissioner Meschke and Commissioner McPherson.

President Arenz called the meeting to order at approximately 5:30 pm, CDT. President Arenz asked for approval of the minutes for the October 10, 2016 regular meeting and November 8 2016 special meeting. Motion was made by Commissioner McPherson, seconded by Commissioner Meschke. Motion passes.

Unfinished Business:

- Update from Mandan Baseball Club on Memorial Ballpark fundraising. Damian Huettl stated that they will not meet the 2017 timeline for fundraising. The goal is fall of 2018.
- Consider for approval the following items:
 - a.) Master Plan Study for south side Park District property. Director Higlin stated that everything has been approved for two diamonds at Faris Field. Faris Field is contracted for October 2017. So nothing will happen until the Sports Complex is 100% open. Goal is to have the master plan completed by April 1, 2017. Motion was made by Commissioner McPherson to go forward with the RFP for the master study plan for the south side Park District property, seconded by Commissioner Meschke. Motion passes.
 - b.) All Seasons Arena renovation project. Director Higlin stated that the priority was to do the lower level improvements. The renovation is estimated at \$1.2 million. ICON Architect, David Manns stated the remodel focuses on implementing multipurpose and wood flooring. You could implement 3 basketball courts, or 3 tennis courts and a basketball court. Upper level could implement a wrestling room. If the construction is targeted to start in October 2017, they would need 3 weeks prior to for the bidding and 6 to 8 weeks to complete CD's prior to construction. The School District needs to match 50% of construction costs. Motion was made by Commissioner Meschke, seconded by Commissioner McPherson. Motion passes.
 - c.) Locker Room addition to the Sports Complex. Director Higlin stated they would like to add addition locker rooms at the Sports Complex not to exceed the amount of \$600,000 contingent on the School District contribution of 50% of the ASA renovation costs. Motion was made by Commissioner McPherson, seconded by Commissioner Meschke. Motion passes.

New Business:

- Presentation from Mandan Kiwanis Club for youth baseball. Neuley Kienzle, president of the Kiwanis Club presented a check to the Park District in the amount of \$4,000. That is our 2 year commitment to the Universal Park. The second check that was presented was in the amount of \$8,350 for the 2016 little league sponsorships.
- Consider for approval to advertise for the following items.
 - a.) Golf Cart Bids
 - b.) Starion Sports Complex items:
 - a.) Ice Resurfacers
 - b.) Display/Score Board
 - c.) Parks Department mower.

Motion was made by Commissioner Meschke, seconded by Commissioner McPherson. Motion passes.

- Consider for approval attendance at the Golf Course Superintendent National Conference. Motion was made by Commissioner McPherson, seconded by Commissioner Meschke. Motion passes.
- Dave Frueh, Recreation Manager stated that Raging Fitness will be closed January 31, 2016

Authorization of payment of the monthly bills. Motion made by Commissioner McPherson, seconded by Commissioner Meschke. Motion passes.

MANDAN PARK DISTRICT

12/01/16 10:50 AM

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*Check Summary Register©

November 2016

Name	Check Date	Check Amt	
11000 STARION FINANCIAL			
Paid Chk# 040758	BACKGROUND INVESTIGATION	11/15/2016	\$186.45 BACKGROUND CHECKS
Paid Chk# 040759	BIS-MAN CHAMBER OF	11/15/2016	\$350.00 2016-17 directory
Paid Chk# 040760	BISMARCK TRIBUNE	11/15/2016	\$84.00 LEGAL NOTICE
Paid Chk# 040761	BROCK WHITE CO. LLC	11/15/2016	\$4,603.50 MULCH
Paid Chk# 040762	BROWN AND SAENGER	11/15/2016	\$82.65 PENS
Paid Chk# 040763	BSN SPORTS	11/15/2016	\$197.68 NIKE VERSA TACK BASKETBALL
Paid Chk# 040764	BUTLER MACHINERY CO.	11/15/2016	\$876.45 COMPRESSOR PARTS
Paid Chk# 040765	CORPORATE CLEAN, LLC	11/15/2016	\$1,700.00 CLEANING SERVICE
Paid Chk# 040766	ELECTRIC SYSTEMS INC	11/15/2016	\$759.00 LIFT STATION REPAIR
Paid Chk# 040767	FIRESIDE OFFICE SOLUTIONS	11/15/2016	\$316.00 DIGITECH ANNUAL AGREEMENT
Paid Chk# 040768	GIBBONS FIBERGLASS	11/15/2016	\$1,060.00 LABOR TO CLEAN UNIT
Paid Chk# 040769	GOVERNMENT FINANCE	11/15/2016	\$160.00 MEM 2016-12-01 THRU 2017-11-30
Paid Chk# 040770	GREAT PLAINS SECURITY	11/15/2016	\$720.50 ALARM SYSTEM REPAIR
Paid Chk# 040771	JLG ARCHITECTS	11/15/2016	\$14,605.29 CONSTRUCTION ADMIN
Paid Chk# 040772	KELSCH KELSCH RUFF & KRANDA	11/15/2016	\$271.00
Paid Chk# 040773	LEVI, CINDY	11/15/2016	\$625.00 HR SERVICES PROVIDED
Paid Chk# 040774	MANDAN KIWANIS	11/15/2016	\$355.00 MEALS AND DUES
Paid Chk# 040775	MANDAN PUBLIC SCHOOLS	11/15/2016	\$30.00 ADVERTISING BOYS BB
Paid Chk# 040776	MATHISON COMPANY	11/15/2016	\$13.50 poster for golf
Paid Chk# 040777	METRO-AREA AMBULANCE	11/15/2016	\$1,485.00 STAND BY RATE FOR EVENT
Paid Chk# 040778	NORTH DAKOTA ONE CALL	11/15/2016	\$9.00 LOCATE REQUESTS FILED FOR CALL
Paid Chk# 040779	WORKFORCE SAFETY &	11/15/2016	\$1,410.73 DSG PREMIUM #1350937
Paid Chk# 040780	NDACO RESOURCES GROUP	11/15/2016	\$2,757.62 MANAGING WORKSTATION
Paid Chk# 040781	NORTHWEST CONTRACTING	11/15/2016	\$1,236,237.67 CONCRETE,STEEL,ASPHALT,MASONRY
Paid Chk# 040782	PEPSI BEVERAGES COMPANY	11/15/2016	\$236.32 POP
Paid Chk# 040783	PUSH PEDAL PULL	11/15/2016	\$155.85 SERVICE EQUIPMENT
Paid Chk# 040784	R K ELECTRIC	11/15/2016	\$1,061.00 LIGHTS
Paid Chk# 040785	RONS APPLIANCE AND REPAIR	11/15/2016	\$55.00 UNHOOKED WATER INSIDE
Paid Chk# 040786	NICOLE SCHERR	11/15/2016	\$81.09 MILEAGE
Paid Chk# 040787	SPIFFY BIFFS	11/15/2016	\$640.00 PORTA POTTIES
Paid Chk# 040788	SPOT A POT INC	11/15/2016	\$37.14 SERVICES
Paid Chk# 040789	ST. ALEXIUS MEDICAL CENTER	11/15/2016	\$250.00 EAP
Paid Chk# 040790	US FOOD SERVICES INC	11/15/2016	\$92.01 SVC
Paid Chk# 040791	VANCO SERVICES, LLC	11/15/2016	\$15.75 MONTHLY CHARGE
Total Checks			\$1,271,520.20

11/4/16 Payroll \$ 44,189.47
 11/8/16 Payroll \$ 53,319.78

US Bank \$ 21,006.75

Sports Complex reimbursed from BND on 11/16/16

Future meeting date will be December 12, 2016 at 5:30pm at City Hall.

Motion to adjourn the meeting was at approximately 6:19pm. Motion made by Commissioner McPherson, seconded by Commissioner Meschke. Motion passes

Cole Higlin
Clerk, Mandan Park District

Jason Arenz
President, Board of Park Commissioner