

Mandan Park District
Board Meeting Minutes
November 26, 2018

The Board of Park Commissioners duly met in special session on Monday, November 26, 2018 at main conference room, Park Administration office (Raging Rivers).

Attendees:

Park Commissioners: President Wade Meschke, Vice President Jason Arenz, Commissioner's Wanda Knoll, Chad Hatzenbuhler, and Miles Mehlhoff.

Park District Staff present: Director Cole Higlin, Accounting Manager Teri Welch.

Others present: Justin Froseth; City Planning and Engineering Director, Jim Jackson and Jerrod Klabunde Moore Engineering.

President Meschke called the meeting to order at approximately 12:00 pm, CDT. President Meschke stated this is a special meeting and discussion is limited to only the items on the agenda.

Item 1: Director Higlin updated the Park Commissioners on the status of the public hearing held on November 16 at Mary Stark Elementary School. Director Higlin estimated that 50-60 people attended and was unsure if the City of Mandan had support on the overall project. There was concern on the large assessments to the individual residents and whether or not street lights or alleys needed to be added to the project. Director Higlin introduced Jim Jackson and Jerrod Klabunde from Moore Engineering to provide an overview of the project. They showed the same power point presentation that was held at the public hearing, emphasizing on the overall impact to the Park District. Currently the Park District owns around 4,015 linear feet of frontage which is estimated at a cost of \$800,000 plus contingency and fees, to include the parking lots at softball and baseball, it will be an additional \$430,000 plus contingency and fees. Overall assessment impact to the Park District is estimated between \$1.2 - \$1.5 million depending on bids and fees. This does include storm water improvements as well as street improvements.

Director Higlin asked Planning and Engineering Director Froseth to explain the protest process to the Park Commissioners. There is a sense from the residents that the Park District gets to determine if the assessment project moves forward due to the large amount of land owned by the Park District in this assessment district. Director Higlin stated that he has only received 5 calls from residents concerned about the assessment, I explained that they need to contact the City of Mandan and state their case as they determine if the project moves forward or not. Mr. Froseth stated that if 80% of residents protest and the Park District does not protest, there would be enough support to move the project forward. Mr. Froseth did state that he would present it to the City Commission that the residents are not in favor of the assessment district if we have enough support to move the assessment forward. Director Higlin stated that at the public hearing, the Park District would not force an assessment upon the residents if they do not support the assessment and encourages them to contact the City of Mandan to express your concerns. The Park District has the right to protest the assessment which the letter will go out in December explaining the timeline of the 30 day protest period which will happen rather quickly. Moore Engineer Jerrod Klabunde stated that the Park District would have a huge impact on the success of the assessment district. Director Higlin stated that we should look at adding sidewalk replacement on Park District property. Jim Jackson; Moore Engineering stated that 7th St SW is currently gravel will also be paved for south access to park property.

President Meschke asked how long the assessment if financed, it was stated that it currently planned for a 20 year assessment. A letter will be sent out explaining the total amount of assessment to each resident and or property owner. The assessment will be placed on homeowners in 2020. President Meschke asked when the Park District will know the stance of the residents. We requested that Mr. Froseth communicate with Director Higlin as to the status of the resident's desire to this assessment prior to the protest period closing.

There was no action taken, the Park Commissioners choose to wait until the protest period starts and get communication from the City of Mandan on the status of residents support on the project.

Item #2 Director Higlin asked Mr. Froseth how we can proceed with 16th Street NE road construction as part of the Old Red Trail 2020 reconstruction project. Mr. Froseth stated that it needs to be developer driven and that the timeline would need to be determined in the fall of 2019 to have a bid opening in spring of 2020.

Teri Welch; Accounting Manager presented a summary of our current special assessments that we are currently responsible for and the impact these additional assessment will mean in the future. With the future of Old Red Trail, 16th Street, and the Southside Assessment, we are looking at having to increase two mills to pay for the improvements from our current assessment.

Motion to adjourn the meeting was at approximately 1:05pm. Motion made by Vice President Arenz, seconded by Commissioner Hatzenbuhler. Motion passes 5-0.

Cole Higlin
Clerk, Mandan Park District

Wade Meschke
President, Board of Park Commissioner