



# Mandan Parks & Recreation

## Donation Request Form

2600 46<sup>th</sup> Avenue SE  
Mandan, ND 58554  
701-751-6161

*Each year, Mandan Park District is happy to support community activities through contributions. While we are pleased assist, requests have become so numerous that they exceed our financial capabilities. Therefore, we must fairly distribute our support to as many organizations as possible and ask that you complete this form.*

### Donation Information

Organization Name: \_\_\_\_\_  
Organization Description: \_\_\_\_\_

Event Date: \_\_\_\_\_ Number of Attendees: \_\_\_\_\_

Event Location: \_\_\_\_\_

### Contact Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_ *City State ZIP Code*

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Request Details

Requested Item: \_\_\_\_\_ Notes: \_\_\_\_\_

Item will be used for: \_\_\_\_\_

### Disclaimer and Signature

*Submission of this request does not guarantee that your request will be fulfilled.*

*We ask that requests are made 30 days before the event date. An email response will be sent within 30 days to notify you if your request will be fulfilled or not. We greatly appreciate your patience as we review your request.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_