

Mandan Park District
Board Meeting Minutes
July 10, 2017

The Board of Park Commissioners duly met in regular session on Monday, July 10, 2017 at Ed "Bosch" Froehlich Meeting Room, City Hall. Those present were President Arenz, Vice President Knoll, Commissioner Hatzenbuhler, Commissioner Meschke and Commissioner McPherson.

President Arenz called the meeting to order at approximately 4:30 pm, CDT. President Arenz asked for approval of the minutes for the June 12, 2017 regular meeting. Motion was made Vice President Knoll, seconded by Commissioner Hatzenbuhler. Motion passes.

Unfinished Business:

- Recommendation for Civil Engineering services for Memorial Ballpark renovation. Director Higlin stated that two proposals for Civil Engineering services were received. One from KLJ in the amount of \$65,000 and one from Sambatek in the amount of \$68,000. The recommendation is to award the engineering services to KLJ. Rendering process would start after July 12th; Topographic survey would start then too. Water and Sanitary Sewer Design is not included in the fee. Motion was made by Commissioner McPherson, seconded by Vice President Knoll. Motion passes.
- All Seasons Arena Renovation Bid Summary. Director Higlin stated three general contractor bids were received, four mechanical, and eight electrical bids. This project will start after the 15th of October. The low bids are Northwest Contracting at \$936,165, Central Mechanical at \$173,700, and Denny's Electric in the amount of \$89,300. In addition to the total bids there is an additional 5.5% fee for ICON architectural services which is another \$66,000 which would be offset by funds from the booster clubs. Within the actual construction bid, there is a \$60,000 contingency with an allowance. Motion was made by Commissioner Meschke, seconded by Commissioner Hatzenbuhler. Motion passes.
- Sports Complex Update.

➤ Ice Rinks:

- o Practice Rink
 - Painting is 80% completed in the practice rink.
 - Mechanical is 80% completed
 - Electrical rough-ins are done; a lot of work left to be completed.
- o Competition Rink
 - Painting hasn't started, will follow when mechanical is completed.
 - Electrical rough-ins has started.
 - Pre-cast bleachers are set, caulked, and railing set.
- o Locker Rooms
 - All of the locker rooms have been primed and will get painted within the next couple of weeks.
 - Lockers have been scheduled to be delivered early next week.

➤ Track and FB field:

- o Athletic Seating is completed.
 - Press box is currently being framed.
- o Asphalt track has been installed (21 day cure)
 - Beynon Track product will be here around 2nd week of August to pour the track.
- o Football turf field is completed.
- o Scoreboard delivery will be end of June/install shortly afterwards.
 - This has been an ongoing issue with the delivery date.

- o Field Events are poured and installed.
- o Irrigation system and seeding needs to be started, holding off with current temperatures and completion of the asphalt base around the track.
- Concrete work around the complex has started in the following areas:
 - o Parking lot curb and gutter,
 - o Sidewalks
 - o North and South plaza are constructed.
 - o North Plaza concrete work will start next week.
 - o Concrete work behind and under the bleachers is in progress.
- Gymnastics:
 - o Main Floor area is being poured along with runways for their events. o Raised seating area is poured.
 - o Offices and locker areas are being framed currently.
 - o The Kalwall Glass (fancy term for overpriced glass) is a major concern for us trying to meet our delivery/install date. We have had many discussions about our options on this matter. Mechanical cannot balance the air handling system until the building is completely enclosed. Kallwall is scheduled to be delivered early August.
- Main Concourse:
 - o Walkways have been poured.
 - o Restrooms, concessions, conference room, elevator, and all the electrical/mechanical areas have been started.
 - o Masons have completed the restroom walls, walls between both rinks, and seem to be back on schedule.
 - o Framing of concessions, offices, and conference should be started this week.

Some construction concerns:

- 1) The Main Concourse:
 - a. The main concourse has all the rest rooms, elevator, concessions, conference room, glass windows into both rinks, doors into the rink, gymnastic offices, gymnastics floor space, Dave F office, security system, auto-matic door locking mechanism, wall panels, and burnished block installation. Northwest has made great strides the last month on this area.
 - b. This area makes the entire facility work, if we do not have this area completed, we won't be able to open for business. The rest rooms are crucial along with concessions for meeting the Sept 29th date. There is no reason to get concerned until we get closer to August.
- 2) Old Red Trail Road Widening:
 - a. Justin Froseth; City Engineer requested to extend the completion of the road from Aug 23 to Sept 15 to assist with the tight time line and hopefully lessen the overall costs to complete the project. My concern is what happens if it rains, will the road be done in time for the Sept 29 opening?
 - b. There are a lot of items that we can't control and the public won't understand all the pieces of the puzzle that need to fall into place to be ready by the Sept 29 date.
- 3) Kalwall Glass in gymnastics and practice rink has Northwest Contracting concerned about being able to meet our delivery/install date. We are at a crucial point in construction in regards to staying on our timeline. If we decide to change the glass, it's going to take roughly 4-6 weeks for a different type of glass so it only impacts us if the Kalwall representatives don't meet our deadline. It has taken 16 weeks since they first came on site to measure dimensions
- 4) With the School District changing their minds on the locker room building, it won't be done in time for any of the 2017 football games. We have prepared the school district that our goal is host the first game Sept 29th and they will have to make arrangements with visiting teams dressing room needs.

Authorization of payment of the monthly bills. Motion was made by Vice President Knoll, seconded by Commissioner McPherson. Motion passes.

MANDAN PARK DISTRICT

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***Check Summary Register©**

July 2017

Name	Check Date	Check Amt	
11000 STARION FINANCIAL			
Paid Chk# 041159	ABRASIVES INC	7/11/2017	\$2,508.37 SAND
Paid Chk# 041160	BROWN AND SAENGER	7/11/2017	\$87.75 DUSTIN INK
Paid Chk# 041161	BRYAN ROCK PRODUCTS INC	7/11/2017	\$2,052.18 RED BALL DIAMOND
Paid Chk# 041162	CENTURY LINK	7/11/2017	\$122.84 PHONE LINE BSB
Paid Chk# 041163	CORPORATE CLEAN, LLC	7/11/2017	\$300.00 CLEANING SERVICES
Paid Chk# 041164	DAKOTA FENCE	7/11/2017	\$5,945.58 SOCCER FENCE REPAIR
Paid Chk# 041165	DEAN FOODS NORTH CENTRAL	7/11/2017	\$739.45 MAC MILK
Paid Chk# 041166	DIRK PLUMBING & HEATING INC	7/11/2017	\$488.56 SWITCH ON KIDDIE POOL AND REPL
Paid Chk# 041167	EASY PICKER GOLF PRODUCTS	7/11/2017	\$340.49 TOKENS
Paid Chk# 041168	ELECTRO WATCHMAN INC	7/11/2017	\$337.50 ANNUAL MAINT. FEE
Paid Chk# 041169	NAOMI ERDAHL	7/11/2017	\$53.04 MILEAGE
Paid Chk# 041170	GAMETIME	7/11/2017	\$596.16 TUBE SLIDE REPLACE
Paid Chk# 041171	GREAT PLAINS SECURITY	7/11/2017	\$240.00 MONTHLY MONITORING
Paid Chk# 041172	GUTHMILLER & SON DIRTWORKS	7/11/2017	\$7,500.00 #14 DITCH
Paid Chk# 041173	HAAG SIGNS, INC	7/11/2017	\$180.00 CONFERENCE ROOM
Paid Chk# 041174	HAWKINS INC	7/11/2017	\$9,679.11 CHEMICALS
Paid Chk# 041175	ICON ARCHITECTURAL GROUP	7/11/2017	\$11,000.00 ASA RENO
Paid Chk# 041176	IMAGE PRINTING INC	7/11/2017	\$2,675.00 SCORECARDS
Paid Chk# 041177	JLG ARCHITECTS	7/11/2017	\$9,683.84 MAY CONSTRUCT ADMIN
Paid Chk# 041178	JOHS, CASEY	7/11/2017	\$110.67 MILEAGE
Paid Chk# 041179	KELSCH KELSCH RUFF&KRANDA	7/11/2017	\$472.50 LEGAL FEES
Paid Chk# 041180	KIMS APPLIANCE SERVICE INC	7/11/2017	\$90.00 RR GRILL
Paid Chk# 041181	KK BOLD	7/11/2017	\$60.00 WEB CODING
Paid Chk# 041182	MAHLUM GOODHART, INC	7/11/2017	\$11,150.00 AUDIT 2016
Paid Chk# 041183	MORRELLS WELDING INC	7/11/2017	\$58.75 LABOR REPAIR FOR NETS
Paid Chk# 041184	NORTH DAKOTA GOLF	7/11/2017	\$1,600.00 MEM FEES
Paid Chk# 041185	NORTH DAKOTA INSURANCE	7/11/2017	\$16,640.39 07/01/2017-06/30/2018 PROP/BOI
Paid Chk# 041186	NORTH DAKOTA LEAGUE OF	7/11/2017	\$568.00 PARK DUES
Paid Chk# 041187	NDACO RESOURCES GROUP	7/11/2017	\$2,520.16 GOLF SUPPORT AND PURCHASES
Paid Chk# 041188	NORTHERN TROPHY &	7/11/2017	\$4,610.47 DAY BALL
Paid Chk# 041189	NORTHWEST CONTRACTING	7/11/2017	\$2,125,811.29 TURF, ASPHALT, BLEACHER/PRESS
Paid Chk# 041190	NOVA FIRE PROTECTION INC	7/11/2017	\$140.00 ANNUAL INSPECTION
Paid Chk# 041191	OFFICE OF THE STATE AUDITOR	7/11/2017	\$100.00 2016 AUDIT REVIEW
Paid Chk# 041192	PACIFIC SOUND & VIDEO	7/11/2017	\$715.50 ART WALL MOUNT
Paid Chk# 041193	PEPSI BEVERAGES COMPANY	7/11/2017	\$10,784.72 pop
Paid Chk# 041194	PETTY CASH	7/11/2017	\$30.00 senior game play
Paid Chk# 041195	PURCHASE POWER	7/11/2017	\$520.99 POSTAGE
Paid Chk# 041196	PITNEY BOWES	7/11/2017	\$117.00 METER RENT 3RD QTR
Paid Chk# 041197	PLAISTED COMPANIES INC	7/11/2017	\$3,408.28 SAND
Paid Chk# 041198	PREMIERE ENTERPRISES	7/11/2017	\$2,087.40 GOLF CART
Paid Chk# 041199	PRESTIGE FLAG	7/11/2017	\$1,077.77 FLAGS
Paid Chk# 041200	R K ELECTRIC	7/11/2017	\$8,550.00 2 ALARM INSTALL
Paid Chk# 041201	NICOLE SCHERR	7/11/2017	\$20.40 MILEAGE
Paid Chk# 041202	SPOT A POT INC	7/11/2017	\$40.00 PORT POT
Paid Chk# 041203	STARION INSURANCE	7/11/2017	\$1,055.00 17 RAM TRUCK 17 CHEVY VAN
Paid Chk# 041204	STEINS INC	7/11/2017	\$503.95 STRUCTURAL FOAM
Paid Chk# 041205	US FOOD SERVICES INC	7/11/2017	\$16,989.23 FOOD
Paid Chk# 041206	WINFIELD SOLUTIONS LLC	7/11/2017	\$582.29 SHIPPING
Total Checks			\$2,264,944.63

US BANK \$35,819.99
07/14/17 PAYROLL \$ 96,894.43
07/28/17 PAYROLL \$102,675.60

Future meeting dates:

- | | | |
|--------------------|---------------------------------|----------------------|
| 1. July 19, 2017 | Park Facility Tour | 4:30pm Park Shop |
| 2. July 24, 2017 | 2018 Budget Retreat | 4:30pm Raging Rivers |
| 3. August 14, 2017 | Board Meeting | 5:30pm City Hall |
| 4. August 23, 2017 | Preliminary Budget Presentation | 6pm City Hall |

Motion to adjourn the meeting was at approximately 4:50pm. Motion made by Vice President Knoll, seconded by Commissioner Meschke. Motion passes.

Cole Higlin
Clerk, Mandan Park District

Jason Arenz
President, Board of Park Commissioner