

Mandan Park District
Board Meeting Minutes
March 11, 2019

The Board of Park Commissioners duly met in special session on Monday, February 11, 2019 at City Hall 205 2nd Ave NW in the Bosch Froelich room.

Attendees:

Park Commissioners: President Wade Meschke (via phone), Vice President Jason Arenz, Commissioner's Chad Hatzenbuhler, Wanda Knoll and Miles Mehlhoff.

Park District Staff present: Director Cole Higlin, Park Superintendent Dustin Fleck, Recreation Manager, and Brad Olson Golf Operations Manager.

Vice President Arenz called the meeting to order at approximately 5:30pm, CDT.

Public Communication: None appeared

Minutes: Motion by Commissioner Mehlhoff and seconded by Commissioner Hatzenbuhler to approve the February 11, 2019 regular meeting. Motion passes 5-0.

Unfinished Business:

Item # 1: Director Higlin presented information from last month's meeting on the status of Venture Park. Commissioner Knoll asked how much we budgeted for equipment replacement. Park Superintendent Fleck stated that \$75,000 was budgeted for equipment replacement at Ventures Park, but at our budgeted planning session it was discussed to have a public hearing on the park future. Commissioner Knoll motioned to keep the park open, seconded by Commissioner Mehlhoff; motion passes 5-0.

Park Superintendent Fleck presented an overview of cost estimates for a smaller budget for playground equipment. The cost of the playground replacement would be \$30,000, new border and sidewalk \$10,000, fall protection \$6,000, repair basketball hoop and concrete \$500. Total replacement of park upgrades is estimated at \$46,000. Commissioner Mehlhoff motioned to approved the \$46,000 cost estimate and allow staff to coordinate with home owners on which equipment provider they would like. Seconded by Commissioner Hatzenbuhler; motion passes 5-0.

Park Superintendent Fleck requested approval to allocate the remaining funds estimated at \$28,000 to be redirected to HA Kautzman for a study for cost estimates and design options to prepare for the 2020 budget. Motion by Commissioner Hatzenbuhler and seconded by Commissioner Mehlhoff to approve allocating remaining funds to hire a landscape architect to provide estimates and design options for renovating HA Kautzman Park. Motion passes 5-0.

Item # 2: Director Higlin stated that construction has been slow the last month due to the large amount of snow and cold temperatures that we received. The goal is still to have the facility completed by Memorial Day weekend.

New Business:

Item # 1: Director Higlin requested approval from the Park Board to negotiate engineering services from KLJ for the construction of 16th Street NE (east of Sports Complex). We received two proposals from KLJ who has experience in the Sports Complex design, Old Red Trail road construction, and civil engineering design with adjacent landowner's properties. Motion by Commissioner Meschke and seconded by Commissioner Knoll to approve KLJ for design and construction of 16th Street NE. Motion passes 5-0.

Items # 2: Golf Operations Manager Olson requested approval for apply for Outdoor Heritage Fund grant application which is a 75/25 share is funded. The purpose of the grant request is to line two holding ponds to improve with water loss and improve our quality of pond aesthetics and improve habitat for animals. Director Higlin stated that if funded, our local share would be estimated at \$100,000. Motion by Commissioner Hatzenbuhler and seconded by Commissioner Knoll to approve applying for the Outdoor Heritage Grant. Motion Passes 5-0. Director Higlin recommended that we use funds from the capital improvement fund if funded. Golf Operations Manager Olson presented approval of equipment bids in the amount of \$68,373 for the purchase of a Kioti Tractor and a Toro ProCore Aerator. Motion by Commissioner Knoll and seconded by Commissioner Hatzenbuhler to approve bids in the amount of \$68,373, Motion passes 5-0.

Authorization of payment of the monthly bills. Motion was made by Commissioner Knoll seconded by Commissioner Mehlhoff. Motion passes 4 -0.

MANDAN PARK DISTRICT
***Check Summary Register**

Motion to adjourn the meeting was at approximately 6:20pm. Motion made by Commissioner Mehlhoff, seconded by Commissioner Koll. Motion passes 4-0.

Cole Higlin
Clerk, Mandan Park District

Wade Meschke
President, Board of Park Commissioner