

Mandan Park District
Board Meeting Minutes
October 8, 2018

The Board of Park Commissioners duly met in regular session on Monday, October 8, 2018 at Ed "Bosch" Froehlich Meeting Room, City Hall. Those present were President Meschke, Vice President Arenz, Commissioners Mehlhoff, Knoll, and Hatzenbuhler.

President Meschke called the meeting to order at approximately 5:30 pm, CDT. President Meschke asked for approval of the minutes for the September 10, 2018 regular meeting. Motion was made by Vice President Arenz, seconded by Commissioner Knoll. Motion passes 5-0.

Public Communication:

No one appeared.

Unfinished Business:

Item # 1: Memorial Ballpark Update: Director Higlin presented an overview of the construction project and timeline. Director Higlin requested direction on the pledge drive funds for the Mandan Baseball Club (MBC). Director Higlin stated that for auditing purposes it makes sense to transfer the funds to the MBC and then they can coordinate with the banking institution on transferring the funds to the Park District for payment of construction bills.

Item # 2: Mandan Girls Soccer Club request for additional improvements to Dakota Community Bank & Trust soccer complex: Director Higlin provided an overview of the improvements at the soccer complex. Park Superintendent Fleck managed the project and was able to save the entire project \$16,000 by getting additional bids for the project. Director Higlin spoke with the School District about their contribution and wanted to know if we should refund the difference or continue with additional improvements per the request of the Mandan Girls Soccer Club. Shelly Osbourn presented a request to spend the remaining funds on improvements at the site. Discussion was held on various items and it was directed to have the committee determine how to best spend those dollars. President Arenz motioned to approved spending the remaining \$16,000 for projects determined by the committee with an emphasis on improving the visiting team's dressing room. Seconded by Commissioner Hatzenbuhler; motion passes 5-0.

Item # 3: Update on Dacotah Centennial Park Master Plan: Director Higlin presented an RFP for master plan services with the input from the DCP Advisory Committee. Director Higlin stated that the Mandan Progress Organization Board of Directors recently withdrew their \$25,000 contribution due to the reduced donated amount for a permanent rodeo grounds. It was communicated that the donation was \$250,000 a year for 10 yrs, is actually \$25,000 a year for 10 years. Commissioner Mehlhoff stated that the committee has not secured any funding for the study. Vice President Arenz motion to table the DCP Master Plan study until MPO has secured funding for the study. Seconded by Commissioner Mehlhoff, motion passes 5-0.

New Business:

Item 1: Recreation Summer Review: Recreation Manager Erdahl presented the 2018 summer statistics for her department. Adult Sand VB had 246, Art Classes has 60, Summer MAC 195, Baseball/Pitch 449, Track & Field 162, Tennis 83, and Raging Rivers had 48,640 attendance for the season. Overall all programs had slight increase with the exception of tennis. Raging Rivers had its second largest profit and the second largest revenue generated in the last five years for only being open 75.5 days which is a 91% opening rate.

Item 2: Starion Sports Complex one year anniversary: Starion Sports Complex Manager Frueh presented highlights of the last year.

Item 3: 2020 – 2022 Strategic Plan: Director Higlin presented the timeline for the strategic plan starting with staff input, Leadership Team input, and Commissioner Input. Once the information is collected, we will have a workshop by the end of the year to summarize and prioritize our SWOT analysis.

Authorization of payment of the monthly bills. Motion was made by Commissioner Mehlhoff seconded by Commissioner Knoll. Motion passes 5 -0.

MANDAN PARK DISTRICT

Check Summary Register

October 2018

Name	Check Date	Check Amt	
11000 STARION FINANCIAL			
Paid Chk# 042077	ALL-AMERICAN ARENA	10/9/2018	\$591.33 BOARD CLIPS FOR SSC
Paid Chk# 042078	BIS-MAN CHAMBER OF	10/9/2018	\$575.00 KELLY LEADERSHIP TRAINING
Paid Chk# 042079	C & H GLASS COMPANY	10/9/2018	\$200.00 FIX DOOR THAT WAS RUBBING ON T
Paid Chk# 042080	DAKOTA PLAYGROUND	10/9/2018	\$233.50 SKATE RAMP VANDALISM REPAIR
Paid Chk# 042081	DAKOTA STAR GYMNASTICS	10/9/2018	\$407.58 SEPTEMBER HEALTH INSURANCE REI
Paid Chk# 042082	ECO FACILITY SERVICES	10/9/2018	\$400.00 ADMINISTRATIVE CLEANING
Paid Chk# 042083	EXTREME CLEANING	10/9/2018	\$775.00 HOOD CLEANING RR
Paid Chk# 042084	FASTENAL COMPANY	10/9/2018	\$2.54 HEX NUTS FOR SHOP
Paid Chk# 042085	FERGUSON WATERWORKS	10/9/2018	\$2,005.49 IRRIGATION TOOLS FOR PW
Paid Chk# 042086	FETZER ELECTRIC	10/9/2018	\$113.54 NEW OUTLETS INSTALL SSC
Paid Chk# 042087	GATE CITY BANK	10/9/2018	\$159,455.65 RR IMPROVEMENT LOAN
Paid Chk# 042088	GOVERNMENT FINANCE	10/9/2018	\$160.00 MEMBERSHIP DUES-TERI
Paid Chk# 042089	GRONDAHL RECREATION	10/9/2018	\$4,975.00 6 PICNIC TABLES-RR
Paid Chk# 042090	HERC RENTALS	10/9/2018	\$66.29 PORTABLE LIGHTS FOOTBALL GAMES
Paid Chk# 042091	INNOVATIVE OFFICE	10/9/2018	\$29.76 PAPER-ADMIN
Paid Chk# 042092	KADRMAS LEE & JACKSON INC	10/9/2018	\$24,000.00 MEMORIAL BALLPARK CONSTRUCTION
Paid Chk# 042093	KELSCH KELSCH RUFF & KRANDA	10/9/2018	\$100.00 LEGAL FEES
Paid Chk# 042094	KK BOLD	10/9/2018	\$120.00 WEBSITE UPDATES
Paid Chk# 042095	MORTON COUNTY	10/9/2018	\$985.81 COST OF MAILING ESTIMATED TAX
Paid Chk# 042096	MTI DISTRIBUTING INC	10/9/2018	\$645.77 MOWER PARTS-PW
Paid Chk# 042097	NORTH DAKOTA INSURANCE	10/9/2018	\$98.73 SOCCER COMPLEX IMPROVEMENTS AN
Paid Chk# 042098	ND SAFETY COUNCIL	10/9/2018	\$1,369.71 ASA AED
Paid Chk# 042099	NDACO	10/9/2018	\$4,414.78 PROJECTOR
Paid Chk# 042100	NORTHERN TROPHY &	10/9/2018	\$350.61 SAND VB SHIRTS
Paid Chk# 042101	NORTHWEST CONTRACTING	10/9/2018	\$72,068.58 MEM BALLPARK RENO CONTRACT BIL
Paid Chk# 042102	OXENTENKO, INC	10/9/2018	\$8,300.00 WORK COMPLETED AT EAGLES PARK
Paid Chk# 042103	PEPSI BEVERAGES COMPANY	10/9/2018	\$689.24 POP-PW
Paid Chk# 042104	PITNEY BOWES RESERVE	10/9/2018	\$200.00 POSTAGE TO RESERVE ACCOUNT-ADM
Paid Chk# 042105	PRAXAIR	10/9/2018	\$51.90 CUT TIP-SHOP
Paid Chk# 042106	PREBLE MEDICAL SERVICES	10/9/2018	\$100.00 DRUG TESTING NEW EMPLOYEES
Paid Chk# 042107	RONS APPLIANCE AND REPAIR	10/9/2018	\$75.00 UNHOOK ICE MACHINE, CK POP MAC
Paid Chk# 042108	rossman trucking	10/9/2018	\$5,487.50 PLAYGROUND CHIPS BAUKNECHT PAR
Paid Chk# 042109	NICOLE SCHERR	10/9/2018	\$52.53 MILEAGE-MAC
Paid Chk# 042110	SPIFFY BIFFS	10/9/2018	\$340.00 PORTABLE TOILETS-PW
Paid Chk# 042111	STARION BOND SERVICES	10/9/2018	\$14,564.25 FEES-RR REV BOND
Paid Chk# 042112	STARION INSURANCE	10/9/2018	\$48.00 GEN LIAB INS-FROELICH LAND BY
Paid Chk# 042113	STEINS INC	10/9/2018	\$73.75 CLEANER FOR SSC
Paid Chk# 042114	SUPERIOR TECH PRODUCTS	10/9/2018	\$148.00 FERTILIZER-PARKS
Paid Chk# 042115	US FOOD SERVICES INC	10/9/2018	\$293.65 FOOD RETURN CREDIT-RR
	Total Checks		\$304,568.49
US Bank			\$24,117.16
10/5/18 Payroll			\$79,383.49
10/19/18 Payroll			\$63,600.33

Motion to adjourn the meeting was at approximately 6:30pm. Motion made by Vice President Arenz, seconded by Commissioner Mehlhoff. Motion passes.

 Cole Higlin
 Clerk, Mandan Park District

 Wade Meschke
 President, Board of Park Commissioner